



Grants Policy

The Council operates an annual grant scheme. Starting in December, applications are open until 17th February and are considered at the March meeting, public are excluded from this part of the meeting.

Payments will be authorised and presented at the April Annual Parish Meeting. Recipients will be notified of their award by email after the March meeting and invited to the Annual Parish Meeting in April to receive a certificate. Grants will be paid by bank transfer.

Grants will be made to groups that are based in Heath Hayes and Wimblebury or national bodies with an independent branch in Heath Hayes or Wimblebury providing support to local residents. Charitable organisations based outside the Parish: examples requests NW Air Ambulance, Citizens Advice Bureau. Such applications will be considered.

Applications must be from a properly formed group, club, committee, voluntary or charitable organisation that benefits Heath Hayes and Wimblebury residents.

These organisations should have:

- A constitution / set of rules
- A bank account
- Public Liability Insurance
- Demonstrate clearly how the grant will be of benefit to the local community within the Parish.
- Demonstrate how this grant will fulfil a need that would not otherwise be met. The Council will take account of the extent to which funding has been sought or could be sought from other sources or fund-raising activities.
- Demonstrate support for a Community Plan Policy or Action Point.
- State how evidence will be provided of use of the grant for local community purposes.

Applications will not be considered from:

- Organisations intending to support or oppose any political party.
- Organisations intending to discriminate on the grounds of race, religion, marital status, sexual orientation or sexuality etc, this is not an exhaustive list.
- The council will not consider grants to individuals or businesses.

Mrs L Bowman, Parish Clerk & RFO
Hayes Green Community Centre, 11 Hawks Green District Centre
Heath Way, Heath Hayes, Staffs, WS12 3XP
clerk@hhandw.org.uk Telephone: 07951409707



Grant Application Form

Application for Grant Name of organisation:	
Name & Position of person applying:	
Signature:	
Address:	
Email:	
Phone Number:	
Objectives of organisation:	
Amount requested:	
For what purpose is the Grant required:	

Previous Council Grants Received:	
Bank Details: (All applicants must have a group bank account, the name of which is to be given in the first box)	
<ul style="list-style-type: none"> • Please provide any relevant additional information on a separate sheet. • Applications will be considered at the March meeting and recipients informed after that. <p>Rules for consideration:</p> <ul style="list-style-type: none"> • Any amount given will be proportionate to the benefit and must be relevant to the area. • A recent balance sheet or reasonable explanation of the organisation's finances must be provided. • A formal constitution or written evidence that you are working towards formalising one; • A copy of your Public Liability Insurance if held in your group's name or evidence showing how you are covered for example, the premises may hold a policy that covers all activities within the building; • Applications must be received by 17th February. • The completed form must be signed and dated by a responsible person in your organisation. By signing, it is accepted that all the above facts are correct. 	
Office	
Amount Granted	
Minute Reference	