



30<sup>th</sup> March 2026

Councillors are summoned to a Full Council Meeting of Heath Hayes and Wimblebury Parish Council, which will be held at Hayes Green Community Centre Commencing immediately after the Annual Parish Assembly on Wednesday, 8<sup>th</sup> April 2026, when the following business will be transacted.

The press and public are invited to attend the meeting.

**Kind Regards**

*L Bowman*

**Mrs Laurie Bowman**

**Parish Clerk**

## A G E N D A

Minute Number	Item	Attachment
04/26/1.0	<b>Apologies</b> To consider and approve the apologies.	
04/26/2.0	<b>Declaration of personal &amp; prejudicial interest in any item on the agenda</b>	
04/26/3.0	<b>To receive requests for dispensation</b>	
04/26/4.0	<b>Public Participation</b> Members of the public are invited to address the Council on any issue over which it has a power. <i>Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk at least 8 hours before the meeting. Members of the public may not take part in the Council meeting itself.</i>  <i>A person who attends a meeting is permitted to report on the meeting while the meeting is open to the public. To 'report' means to film, photograph, or make an audio recording of the meeting proceedings; however, as a matter of courtesy, the Chair should be advised before any recording takes place.</i>	
04/26/5.0	<b>To Approve the Minutes of the meeting held on the 4<sup>th</sup> March 2026</b>	<b>(1)</b>
04/26/6.0	<b>Chair's Announcements &amp; County Council's update</b>	

Clerk: *Mrs L Bowman* Dated: 30<sup>th</sup> March 2026  
 Hayes Green Community Centre, Heath Way, Heath Hayes  
 Phone: 07951409707 Email: clerk@hhandw-pc.gov.uk

<b>04/26/7.0</b>	<b>Co-option</b>	
04/26/7.1	Council to consider co-option application from candidate 1.	<b>(2)</b>
04/26/7.2	Signing of the declaration of acceptance of office.	
<b>04/26/8.0</b>	<b>Clerks Report</b>	
	Council to consider and note the Clerk's Report.	<b>(3)</b>
<b>04/26/9.0</b>	<b>Income &amp; Payments</b>	
04/26/9.1	Council to note the payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report.	<b>(4)</b>
04/26/9.2	Council to note the bank reconciliation up to 31 <sup>st</sup> March 2026	<b>(5)</b>
04/26/9.3	Council to note the VAT reclaimed for January, February, March 2026, £1,932.52.	<b>(6)</b>
04/26/9.4	Council to note the CIL Calculations for 2025/26	<b>(7)</b>
<b>04/26/10.0</b>	<b>Planning Committee</b>	
04/26/10.1	Council to note the planning application received that the committee considered.	<b>(8)</b>
04/26/10.2	Council to note the planning decisions received from Cannock Chase District Council.	
<b>04/26/11.0</b>	<b>Open Spaces</b>	
	Council received the photographic list of work completed during the month.	<b>(9)</b>
<b>04/26/12.0</b>	<b>Events Committee</b>	
04/26/12.1	Council to note the draft minutes of the events committee meeting held on 11 <sup>th</sup> March 2026.	<b>(10)</b>
<b>04/26/13.0</b>	<b>Neighbourhood Governance Pack</b>	
	West Midlands County Associations of Local Councils (WMCALC) Neighbourhood Governance Pack, designed to help Councils influence the emerging Neighbourhood Governance proposals.	<b>(11)</b>
04/26/13.1	Council to consider using the template letter to write to our local MP.	
<b>04/26/14.0</b>	<b>Health and Well-being Course</b>	
	Councillor feedback on the course.	
<b>04/26/15.0</b>	<b>Plants</b>	
04/26/15.1	Council to consider and approve quotes for summer plants to fill all Council owned planters and hanging baskets.	<b>(12)</b>
04/26/15.2	Council to consider and approve quotes to water the Council owned planters from May to September.	<b>(13)</b>
<b>04/26/16.0</b>	<b>Purdah</b>	
	Reminder of the rules around purdah.	<b>(14)</b>
<b>04/26/17.0</b>	<b>Newsletter</b>	
	Printing and distribution of the spring newsletter.	
<b>04/26/18.0</b>	<b>Items for Information or Future Agendas</b>	
<b>04/26/19.0</b>	<b>Date of Next Meeting - Annual Council Meeting, Wednesday, 13th May 2026 at 6.30pm</b>	