



Council Meeting
Held at Hayes Green Community Centre
Wednesday, 9th September 2026, 6.30pm

The press and public are invited to attend the meeting.

A G E N D A

Minute Number	Item	Attachment
09/26/81.0	Apologies To consider and approve the apologies.	
09/26/82.0	Declaration of personal & prejudicial interest in any item on the agenda	
09/26/83.0	To receive requests for dispensation	
09/26/84.0	Public Participation Members of the public are invited to address the Council on any issue over which it has a power. <i>Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk at least 8 hours before the meeting. Members of the public may not take part in the Council meeting itself.</i> <i>A person who attends a meeting is permitted to report on the meeting while the meeting is open to the public. To 'report' means to film, photograph, or make an audio recording of the meeting proceedings; however, as a matter of courtesy, the Chair should be advised before any recording takes place.</i>	
09/26/85.0	To approve the Minutes of the meeting held on the 15th July 2026	(1)
09/26/86.0	Co-option Council to consider co-option application for Wimblebury Ward. Signing of the declaration of acceptance of office.	(2)
09/26/87.0	County Council's update	
09/26/88.0	Clerks Report Council to consider and note the Clerk's Report.	(3)
09/26/89.0	Income & Payments	
09/26/89.1	Council to note the payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report.	(4)
09/26/89.2	Council to note the bank reconciliation up to 31 st July 2026	(5)
09/26/89.3	Council to note the bank reconciliation up to 31 st August 2026	(6)
09/26/89.4	Council to note VAT reclaimed, April, May, June 2026	(7)

09/26/90.0	Notice of Completion of Audit of the Accounts for the Year ended 31 March 2026	
09/26/90.1	Council to take note of the Auditors' comments. Audited Annual Governance & Accountability Return 2025/26 Section 3 External Auditors Report and Certificate	(8)
09/26/90.2	Mazars Completion Letter	(9)
09/26/90.3	Notice of conclusion of the audit	(10)
09/26/91.0	Planning Committee	
09/26/91.1	Council to note the planning application received that the committee considered.	(11)
09/26/91.2	Council to note the planning decisions received from Cannock Chase District Council.	
09/26/91.3	Scoping Consultation Of The Cannock Chase Local Plan 2026-2046 Development Plan Document	
09/26/92.0	Open Spaces	
	Council received the photographic list of work completed during the month.	(12)
09/26/92.1	Reinstate Open Spaces Committee Council to agree on members	
09/26/92.2	Council to agree on terms of reference	(13)
09/26/92.3	Winter Bedding Plants Council to consider and agree the quote for the winter bedding plants.	(14)
09/26/93.0	Events Committee	
09/26/93.1	Purchase of a card machine	(15)
09/26/93.2	Purchase of a chest fridge freezer for drinks at events. Main consideration: how would Council transport a fridge freezer to an outside event?	
09/26/93.3	A budget for flyers and advertising for future events - including digital ads. Newsletter and advertising budget 2026-27 Current Budget is £8,000; Council to agree a virement of £1,250 from the Grants budget.	
09/26/93.4	The purchase of a green gazebo specifically for use as a First Aid tent at future events. Council currently have a purple and black gazebo.	(16)
09/26/93.5	Poppy Wreaths Council to consider purchasing 2 poppy wreaths for Heath Hayes & Wimblebury Remembrance services.	(17)
09/26/93.6	Council to consider whether to continue to recycle and refurbish existing Remembrance wreaths for annual display on lampposts or purchase new PP5 recyclable plastic poppies, which are pre-approved by Eon for installation on lampposts.	
09/26/94.0	Best Kept Garden Winners 2026	
	Council to note the Best Kept Garden Winners 2026	(18)
09/26/95.0	Community Infrastructure Levy	
	Current balance: £7,312.74. Council to consider and determine the most appropriate use of these funds in accordance with local priorities and eligible projects.	
09/26/96.0	Hayes Green Community Centre Financial Report, 31st July 2026	(19)
	Council to note the financial report.	
09/26/97.0	Asset Register	(20)
	Council to agree updated asset register.	
09/26/98.0	Christmas Tree	(21)
	Council to agree the cost of a 12ft Christmas Tree outside of Heath Hayes Library.	

09/26/99.0	Insurance Council to consider the insurance renewal quote. Insurance Renewal Invitation. Renewal Schedule. Parish Council insurance portfolio. Local councils and not-for-profit insurance policy summary.	(22) (23) (24) (25) (26)
09/26/100.0	Nalc 2026-27 National Salary Award Council to note 3.28 % increment rise.	(27)
09/26/101.0	Items for Information or Future Agendas	
09/26/102.0	Date of Next Meeting - Full Council Meeting, Wednesday, 14 th October 2026 at 6.30pm	