



Council Meeting
Held at Hayes Green Community Centre
Wednesday, 14th October 2026, 6.30pm

The press and public are invited to attend the meeting.

A G E N D A

Minute Number	Item	Attachment
10/26/103.0	Apologies To consider and approve the apologies.	
10/26/104.0	Declaration of personal & prejudicial interest in any item on the agenda	
10/26/105.0	To receive requests for dispensation	
10/26/106.0	Public Participation Members of the public are invited to address the Council on any issue over which it has a power. <i>Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk at least 8 hours before the meeting. Members of the public may not take part in the Council meeting itself.</i> <i>A person who attends a meeting is permitted to report on the meeting while the meeting is open to the public. To 'report' means to film, photograph, or make an audio recording of the meeting proceedings; however, as a matter of courtesy, the Chair should be advised before any recording takes place.</i>	
10/26/107.0	To approve the Minutes of the meeting held on the 9th September 2026	(1)
10/26/108.0	Chair's Announcements & County Council's update	
10/26/109.0	Clerks Report Council to consider and note the Clerk's Report.	(2)
10/26/110.0	Income & Payments	
10/26/110.1	Council to note the payments since the last report that the Audit and Governance Committee authorised, and the monthly finance report.	(3)
10/26/110.2	Council to note the bank reconciliation up to 30 th September 2026.	(4)
10/26/110.3	Council to note VAT reclaimed, July, August, September 2026.	(5)
10/26/111.0	Audit & Governance Committee	
10/26/111.1	Council to note the draft minutes from the Audit & Governance Committee meeting on Wednesday, 29 th September 2026 and the actions therein.	(6)
10/26/111.2	Council to discuss and approve the budget for 2027/28	(7)

Clerk: **Mrs L Bowman** Dated: **7th October 2026**
Hayes Green Community Centre, Heath Way, Heath Hayes
Phone: 07951409707 Email: clerk@hhandw-pc.gov.uk

10/26/111.3	Council to agree the Earmarked Reserves 2027/28 Community Infrastructure Levy £7,312.74 Parish Maintenance £5,000 Election Costs £4,500	
10/26/112.0	Staffordshire Council Tax Data	
10/26/112.1	Council to note the short report analysing Parished Council tax levels across Staffordshire based on the Band D council tax rate, and not the total precept collected.	(8)
10/26/112.2	Spreadsheet containing the underlying data detailing total precept collected.	(9)
10/26/113.0	Planning Committee	
10/26/113.1	Council to note the planning application received and considered by the committee.	(10)
10/26/113.2	Council to note the planning decisions received from Cannock Chase District Council.	
10/26/113.3	National Scheme of Delegation - Briefing Note	(11)
10/26/114.0	Open Spaces	
10/26/114.1	Council to receive the photographic list of work completed during the month. Arrange next Litter Pick	(12)
10/26/115.0	Events Committee	
10/26/115.1	Council to note the draft minutes of the Events Committee meeting on the 2 nd September 2026.	(13)
10/26/115.2	Council to note the draft minutes of the Events Committee meeting on the 7 th October 2026.	(14)
10/26/116.0	Update and Review Council Policies	
10/26/116.1	Financial Regulations, amendment to 10.7	(15)
10/26/116.2	Whistleblowing Policy	(16)
10/26/116.3	Freedom of Information	(17)
10/26/116.4	Social Media Policy	(18)
10/26/116.5	Facebook Policy	(19)
10/26/116.6	Complaints Procedure	(20)
10/26/116.7	Scheme of Delegation	(21)
10/26/116.8	Public Participation	(22)
10/26/116.9	Civility & Respect	(23)
10/26/117.0	Newsletter	
	Council to agree on the Autumn edition of the newsletter.	(24)
10/26/118.0	Community Infrastructure Levy	
	Current balance: £7,312.74. Council to consider and determine the most appropriate use of these funds in accordance with local priorities and eligible projects.	
10/26/119.0	Items for Information or Future Agendas	
10/26/120.0	Date of Next Meeting - Full Council Meeting, Wednesday, 11 th November 2026 at 6.30pm	

In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, are excluded from the next part of the meeting due to the Confidential nature of the business.

Confidential

10/26/121.0	Communication and Events Officer position Council to consider and appoint the most suitable candidate for the Communication and Events Officer position that the HR Committee had interviewed and recommended.	
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