

Heath Hayes & Wimblebury Parish Council

Parish Clerk: Mrs Sue Buxton

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19th March 2025

Councillors are summoned to a meeting of the **Human Resources Committee Meeting** of Heath Hayes and Wimblebury Parish Council, which will be held at the Hayes Green Community Centre at **6.00pm on Monday 24 March 2025**, when the following business will be transacted.

The press and public are invited to attend the meeting, but will be excluded for the confidential business.

Sue Buxton

Sue Buxton CiLCA

Parish Clerk and Responsible Financial Officer

Sent to Cllrs J Aston; Harper; Hewitt; Hill; Theodorou; Wilson

Agenda

1	Election of Chair Election of Chair for the remainder of the Municipal year
2	Election of Vice Chair Election of Vice Chair for the remainder of the Municipal year
3	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)
4	Declaration of personal & prejudicial interest in any item on the agenda Members should notify Monitoring officer within 28 days if not already declared
5	To receive any requests for dispensation
6	Chair to close the meeting for public session Members of the public are invited to address the Council on any issue over which it has a power. <i>Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk at least 8 hrs before the meeting. Members of the public may not take part in the Council meeting itself.</i> <i>A person who attends a meeting is permitted to report on the meeting whilst the meeting is open to the public. To "report" means to film, photograph, make an audio recording of meeting proceedings, however, as a matter of courtesy the Chair should be advised before any recording takes place.</i>
7	Chair to re-open the meeting
8	Exclusion of the Public

	The public to be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2
9	Confidential Staffing Matters
10	Date of Next Meeting 16 th April 2025