

Heath Hayes & Wimblebury Parish Council

Events & Youth Committee Meeting

Wednesday, 7th ~~September~~ September 2026 at 6:30pm
Hayes Green Community Centre, WS12 3XP

Agenda

1. Apologies

2. To Approve the Minutes of the meeting held on the 2nd of September 2026 Attachment (1)

3. Best Kept Garden Competition Review – 19th July 2026

- Confirm date for 2027

4. Remembrance Services and Parade - 8th November 2026

- Community First Responders Have Confirmed involvement
- Staffordshire Police have been invited
- Staffordshire Fire & Rescue have been notified
- All Scouts, Brownies, and Guirl Guide sections have been invited to the event
- All local schools have been contacted and invited
- All grant recipients have been invited
- All Councillors have been invited to the event and asked to confirm place for seating
- Josh Newbury has had invite sent
- St. John's Church confirmed hosting for both services and church and memorial gates
- Staffordshire Highways has been contacted and date noted for the new application process – application is ready to submit
- Royal British Legion has been invited
- Recontacted drummer to confirm involvement – awaiting reply
- Bugler unable to attend – contacted a replacement
- Confirmed First Aid Cover
- Road closure marshals confirmed
- Reading of the names confirmed
- Confirm Councillors' roles and set up for the P.A. system

5. Wimblebury Remembrance Service – 7th November 2026

- St John's Church has confirmed involvement and hosting the service at the war memorial
- Reading of the names – reader to be confirmed
- Confirm Councillors' attendance after main council meeting
- Confirm Councillors' roles and set up for the P.A. system
- All Scouts, Brownies, Girl Guides sections have been invited
- All local schools have been contacted and invited
- All grant recipients have been invited
- All Councillors have been invited
- Josh Newbury has been invited
- New arrangements for Bugler for service – temp bugler arranged

6. Remembrance Risk Assessments

- Council to agree Wimblebury Service Risk Assessment Attachment (2)
- Council to agree Heath Hayes Risk Assessment Attachment (3)

7. Permission to attach poppy wreaths temporarily to EON's Lamp Posts

- Council noted permission forms
- Council to agreed poppy/wreath Risk Assessment

8. Summer Park Event Booking details – 19th June 2027 – 12pm - 5pm

- Councillors to discuss vendor booking details
- Councillors to discuss entertainment details – awaiting replies
- Councillors confirmed stage/barrier hire
- Councillors confirmed portable toilet hire quote
- Councillors to look at new bouncy hire quote Attachment (4)
- Councillors to look at the ride simulator quote – full council
- Confirmation of TEN's application
- Confirmation Park application in process

9. Items for future agenda

10. Date of next meeting – to be confirmed