

Heath Hayes & Wimblebury Parish Council

Parish Clerk: Mrs Sue Buxton

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27th March 2025

Councillors are summoned to a Full Council Meeting of Heath Hayes and Wimblebury Parish Council which will be held at Hayes Green Community Centre at 7.00pm on Wednesday 2 April 2025 when the following business will be transacted.

The press and public are invited to attend the meeting

Sue Buxton

Mrs Sue Buxton

Parish Clerk

A G E N D A

<i>Min No</i>	<i>Item</i>
Standard Business	
4/25/253.0	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)
4/25/254.0	Declaration of personal & prejudicial interest in any item on the agenda Members should notify Monitoring officer within 28 days if not already declared
4/25/255.0	To receive any requests for dispensation
4/25/256.00	Discussion with representatives from Taylor Wimpey re: proposed development Wimblebury Road
4/25/257.0	Chair to close the meeting for public session Members of the public are invited to address the Council on any issue over which it has a power. <i>Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk at least 8 hrs before the meeting. Members of the public may not take part in the Council meeting itself.</i> <i>A person who attends a meeting is permitted to report on the meeting whilst the meeting is open to the public. To "report" means to film, photograph, make an audio recording of meeting proceedings, however, as a matter of courtesy the Chair should be advised before any recording takes place.</i>
4/25/258.0	Chair to re-open the council meeting
4/25/259.0	Vacancy on the council

4/25/260.0	To consider approving the minutes of the last meeting <i>App A to follow</i> Proposal to approve the minutes of the Full Council held on 12 th March 2025 as a true and correct record
4/25/261.0	Matters Arising not on the agenda <ul style="list-style-type: none"> • Student Volunteers – report from Cllr J Aston • Councillor information – declarations of interest, photos, bios
4/25/262.0	Council Chair and Vice Chair Reports <ul style="list-style-type: none"> • Annual Parish Meeting - report
Committees	
4/25/263.0	Committee Meetings <i>Apps B and C to follow</i> Proposal to note the minutes of the following meetings:- <ul style="list-style-type: none"> • Audit and Governance – 24th March 2025 • Human Resources – 26th March 2025
4/25/264.0	Terms of Reference for Audit and Governance and Human Resources Committees <i>App D and E to follow</i> Proposal to approve revised terms of reference for both the Audit and Governance and Human Resources Committees
Finance	
4/25/265.0	Finance <ul style="list-style-type: none"> • Finance report summary and bank reconciliation – March 25 <i>To carry forward to next meeting</i> • Payments to be made <i>App F – to be tabled</i> • Bank Mandate – update • Invoice to Norton Canes PC for Christmas lights – query <i>App G – to follow</i> • Awards – application from 3rd HH Guides omitted from last meeting <i>App H</i>
Council Administration	
4/25/266.0	Clerk's Report <i>App I – to follow</i>
	Communication Officer <i>App J and K – to follow</i> To consider the proposal from the Human Resources Committee for the Job Description and Person Specification
4/25/267.0	Parish Council Appraisal Policy <i>App L – to follow</i> To consider the proposal from the Human Resources Committee for the policy
4/25/268.0	First Aid Training for Councillors Proposal for all councillors to be first aid trained
4/25/269.0	Emails <i>App M</i> To consider response from Centro on new emails
4/25/270.0	Website To consider proposal for future website – from February Meeting <i>App N</i>
4/25/271.0	Facebook To consider motion from three councillors <i>App O</i>

4/25/272.0	Training <ul style="list-style-type: none"> • Role of Internal Auditor training for Cllr Theodorou • Report on Practitioners' Conference <i>To carry forward to next meeting</i>
4/25/273.0	Devolution
Planning, Highways and Open Spaces	
4/25/274.0	<ul style="list-style-type: none"> • Business Parking – Heath Hayes – <i>To carry forward to next meeting</i> • draft letter • Double yellow lines – Hednesford Road
4/25/275.0	Planning Full Planning Application for Phase II of MGDOWM comprising 13,712 sqm (GEA) of commercial units for retail uses - Amended details received McArthurGlen Design Outlet West Midlands, E
General Business	
4/25/276.0	Police Report <i>App P – to follow</i>
4/25/277.0	Items for Future Meetings <ul style="list-style-type: none"> • Newsletter • Finger post – Five Ways Island • Finance Report – March 2025 • Report on Practitioners' Conference • Business parking – draft letter
4/25/278.0	Date of the next meeting 14 th April 2025 – 6.30pm – Hayes Green Community Centre
4/25/279.0	Exclusion of the Public The public to be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2
Confidential Business	
4/25/280.0	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)
4/25/281.0	Declaration of personal & prejudicial interest in any item on the agenda Members should notify Monitoring officer within 28 days if not already declared
4/25/282.0	To receive any requests for dispensation
4/25/283.0	To consider the minutes of a previous meeting <ul style="list-style-type: none"> • 12 March 2025 <i>App Q – to follow</i> To consider the approval of the confidential minutes of the Full Council held on 8 January 2025
4/25/284.0	Matters arising from the minutes <ul style="list-style-type: none"> • CCTV at old Methodist Church - email exchange
4/25/285.0	To consider the minutes of confidential committee meetings:-

	<ul style="list-style-type: none">Human Resources – 26th March 2025 <p>To consider the approval of the confidential minutes of the Full Council held on 8 January 2025</p>	<i>App R – to follow</i>
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