

Heath Hayes & Wimblebury Parish Council

Meeting of the Parish Council Held at Hayes Green Community Centre Wednesday 10th September 2025, 6.30 pm

Present: Cllr E Aston, J Aston, A Beach, V Davies, C Harborow, J Harper, P Hewitt, J Hill,
J Preece, P Theodorou, & L Wilson.

In Attendance:

Parish Clerk: Mrs L Bowman
Communications & Events Officer: Mrs R Finney-Edwards
County Councillor Mandry
2 PCSO's

Members of Public: 0

Minute Number	Item
09/25/75.0	Apologies Apology received from Cllr D Cecil. No apology received from Cllr B Whorton.
09/25/76.0	Declaration of personal & prejudicial interest in any item on the agenda Cllr J Aston & L Wilson - Planning.
09/25/77.0	To receive requests for dispensation None.
09/25/78.0	Public Participation A resident had requested that something could be done to stop cars parking on Heath Way blocking the dropped curb. County Councillor Mandry had been dealing with the request.
09/25/79.0	To Approve the Minutes of the meeting held on the 16th July 2025 The minutes of the meeting held on the 16 th July 2025 were approved as a true record. Proposed: Cllr A Beach Seconded: Cllr C Harborow
09/25/80.0	Chair's Announcements & County Council's update No County Council update received.
09/25/81.0	Clerks Report Council considered and noted the Clerk's Report. <ul style="list-style-type: none">• The Community Centre had been painted, and new flooring had been installed.• The application to use Eon's lighting columns had been approved for this year's Christmas lights on the Hednesford Road and the Wimblebury Road subject to satisfactory electrical testing, this would be completed in October. The application to Staffordshire Highways had been applied for and would be granted once final approval from EON had been received. Npower monthly standing charge per month had drastically increased, the clerk had approached several other energy suppliers to seek a more competitive rate. All energy providers that had been approached all advised they would not be taking on new accounts or our energy consumption had been too low.• Council had been provided with data from the Speed indicator Signs on the Cannock Road, Heath Way, top and bottom of Brickworks Road and John Street.

	Correspondence: <ul style="list-style-type: none">• “9 + 1” Planning Applications• Staffordshire County Council Land on the Cannock Road• Local Government Reorganisation for Staffordshire• Flying of Union Jack flags from council property in Heath Hayes• ACAS Certificate• SPCA Bulletin• SPCA Annual General Meeting• SPCA Executive• Personnel Advice & Solutions Ltd																																																												
09/25/82.0 09/25/82.1	Income & Payments <p>Council noted the payments since the last report that had been authorised by the audit and governance committee and the monthly finance report.</p> <table><tr><th>Date</th><th>Payee</th><th>TOTAL</th></tr><tr><td>01/07/2025</td><td>Lloyds Corporate Card, Dog Sign & Fee</td><td>£14.98</td></tr><tr><td>04/07/2025</td><td>Green Escapes</td><td>£1,956.00</td></tr><tr><td>04/07/2025</td><td>Staffordshire Parish Council Association</td><td>£126.00</td></tr><tr><td>04/07/2025</td><td>Hayes Green Community Centre</td><td>£8,000.00</td></tr><tr><td>16/07/2025</td><td>Banner</td><td>£28.80</td></tr><tr><td>16/07/2025</td><td>Timberlux Shed</td><td>£1,880.00</td></tr><tr><td>21/07/2025</td><td>Expenses</td><td>£48.31</td></tr><tr><td>21/07/2025</td><td>Administration Costs</td><td>£3,607.88</td></tr><tr><td>21/07/2025</td><td>Timpson</td><td>£30.00</td></tr><tr><td>31/07/2025</td><td>Service Charge</td><td>£7.80</td></tr><tr><td>31/07/2025</td><td>Lloyds Corporate Card, Amazon Case</td><td>£223.60</td></tr><tr><td></td><td>Poo Bags, Weed Killer, Hoe own decorations</td><td></td></tr><tr><td>15/08/2025</td><td>EE</td><td>£54.11</td></tr><tr><td>18/08/2025</td><td>Centro Webnet</td><td>£108.00</td></tr><tr><td>18/08/2025</td><td>Breakthrough Communications</td><td>£594.00</td></tr><tr><td>22/08/2025</td><td>Administration Costs</td><td>£5,916.51</td></tr><tr><td>22/08/2025</td><td>Expenses Mileage</td><td>£17.55</td></tr><tr><td>31/08/2025</td><td>Service Charge</td><td>£7.65</td></tr><tr><td>TOTAL</td><td></td><td>£22,621.19</td></tr></table>	Date	Payee	TOTAL	01/07/2025	Lloyds Corporate Card, Dog Sign & Fee	£14.98	04/07/2025	Green Escapes	£1,956.00	04/07/2025	Staffordshire Parish Council Association	£126.00	04/07/2025	Hayes Green Community Centre	£8,000.00	16/07/2025	Banner	£28.80	16/07/2025	Timberlux Shed	£1,880.00	21/07/2025	Expenses	£48.31	21/07/2025	Administration Costs	£3,607.88	21/07/2025	Timpson	£30.00	31/07/2025	Service Charge	£7.80	31/07/2025	Lloyds Corporate Card, Amazon Case	£223.60		Poo Bags, Weed Killer, Hoe own decorations		15/08/2025	EE	£54.11	18/08/2025	Centro Webnet	£108.00	18/08/2025	Breakthrough Communications	£594.00	22/08/2025	Administration Costs	£5,916.51	22/08/2025	Expenses Mileage	£17.55	31/08/2025	Service Charge	£7.65	TOTAL		£22,621.19
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09/25/82.2	Council noted the income since the last report. <table><tr><th>Date</th><th>Source</th><th>TOTAL</th></tr><tr><td>14/07/2025</td><td>HMRC VAT Reclaim</td><td>£544.22</td></tr></table>	Date	Source	TOTAL	14/07/2025	HMRC VAT Reclaim	£544.22																																																						
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<p>09/25/83.0</p> <p>09/25/83.1</p> <p>09/25/83.2</p>	<p>Police Report</p> <p>Council noted the Police Report 02/07/2025 - 01/09/2025</p> <p>02/07/2025 - 01/08/2025</p> <ul style="list-style-type: none"> • 3 incidents of ASB not at same locations. • No Burglaries reported. • No thefts of motor vehicles reported. • 1 shoplifting reported. • 4 incidents of Criminal Damage. • 5 Transport related incidents. <p>01/08/2025 – 01/09/2025</p> <ul style="list-style-type: none"> • 5 incidents of ASB at different location. • 3 incidents of ASB at same location. • No Burglaries reported. • No thefts of motor vehicles reported. • No shoplifting reported. • No incidents of Criminal Damage. • 2 Transport related incidents. <p>2 PCSO's had been present at the meeting and answered Councillors questions. Council agreed to write to the Police Commissioner to ask for a more informative Police Report.</p> <p>A resident had reported to the Council vandalism and graffiti on their property on Bank Street, Heath Hayes. The Clerk had requested an update from the PCSO's to date no evidence had been identified. The PCSO's left the meeting.</p>								
<p>09/25/84.0</p> <p>09/25/84.1</p>	<p>Planning Committee</p> <p>Council noted the draft minutes of the planning committee and decision made.</p> <p>CH/25/0248 Land East of Wimblebury Road, Heath Hayes, WS12 2EW, the committee objected for the following reasons:</p> <p>Infrastructure Strain:</p> <p>A large influx of residents may overwhelm local infrastructure, including roads, public transportation. Council are aware of the relief road that would try and limit the issues, but substantial extra traffic would be approaching Five Ways Island, the junction is already under considerable strain. Wimblebury Road is highly populated with limited on street parking and a junior school, Council have a real concern about safety and traffic flow.</p> <p>Environmental Impact:</p> <p>Development could lead to habitat destruction, increased pollution, and loss of green spaces, adversely affecting local wildlife and ecosystems. Has there been a check on ground water</p>								

	<p>contamination as the site was previously a land fill area and close proximity to key aquifer.</p> <p>No groundwater contamination risk assessment is provided. This omission violates Policy EN1 (environmental protection)</p> <p>SH2 (Infrastructure and drainage strategy) the drainage strategy fails to account for the site’s role in natural flood storage and ecological wetland recovery.</p> <p>Community Character:</p> <p>Such a large development may disrupt the existing character and culture of the community leading to a loss of local identity and community cohesion, this is especial the case in a small village such as Wimblebury.</p> <p>Resource Management:</p> <p>A significant increase in housing can strain essential resources like water supply and waste management systems, creating challenges for sustainability, has this all been allowed for, the edge of Cannock Chase is delicate and contains valuable plants and fauna. Council are seeing the issues with over development elsewhere with rivers being polluted.</p> <p>Impact on Education.</p> <p>Council are concerned that senior schools in the area would be put under strain that would affect all pupils, currently we have a Norton Canes school that is full and many pupils at senior level not getting their choice of school.</p>																				
09/25/84.2	<p>Council noted the planning applications received that the committee considered.</p> <table><tr><th>Application Number</th><th>Date</th><th>Location</th><th>Description</th><th>Comments</th></tr><tr><td>CH/25/0212</td><td>10/07/2025</td><td>206 Cannock Road, WS12 3HF</td><td>Prior approval for the erection of a single storey rear extension</td><td>No objection.</td></tr><tr><td>CH/25/0220</td><td>21/07/2025</td><td>BT Telephone Exchange, Newlands Lane, WS12 3HH</td><td>Removal of glass pane windows and installation of aluminium ventilation louvres.</td><td>No objection.</td></tr></table>	Application Number	Date	Location	Description	Comments	CH/25/0212	10/07/2025	206 Cannock Road, WS12 3HF	Prior approval for the erection of a single storey rear extension	No objection.	CH/25/0220	21/07/2025	BT Telephone Exchange, Newlands Lane, WS12 3HH	Removal of glass pane windows and installation of aluminium ventilation louvres.	No objection.					
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09/25/84.3	<p>Council noted the planning decisions received from Cannock Chase District Council.</p> <table><tr><th>Application Number</th><th>Date</th><th>Location</th><th>Description</th><th>Comments</th></tr><tr><td>CH/25/0200 Approved 14/08/2025</td><td>02/07/2025</td><td>25 Adelaide Drive WS12 2GP</td><td>Application for the proposed lawful development of a dormer loft conversion.</td><td>No Objection</td></tr><tr><td>CH/25/0224 Refused 22/08/2025</td><td>27/07/2025</td><td>247 Land at Farm Garage Petrol Station, WS12 3TE</td><td>Non-material amendment of planning permission ref: CH/23/0137 to amend plans and addition of ATM.</td><td>No objection.</td></tr><tr><td>CH/25/0167 Approved 01/09/2025</td><td>29/05/2025</td><td>59 Wimblebury Road WS12 2EE</td><td>Demolition of existing dwellings and erection of 2x semi-detached & 1x detached 3x bed dwellings.</td><td>No objection</td></tr></table>	Application Number	Date	Location	Description	Comments	CH/25/0200 Approved 14/08/2025	02/07/2025	25 Adelaide Drive WS12 2GP	Application for the proposed lawful development of a dormer loft conversion.	No Objection	CH/25/0224 Refused 22/08/2025	27/07/2025	247 Land at Farm Garage Petrol Station, WS12 3TE	Non-material amendment of planning permission ref: CH/23/0137 to amend plans and addition of ATM.	No objection.	CH/25/0167 Approved 01/09/2025	29/05/2025	59 Wimblebury Road WS12 2EE	Demolition of existing dwellings and erection of 2x semi-detached & 1x detached 3x bed dwellings.	No objection
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09/25/85.0	Council reviewed and approved the Policies:																				
09/25/85.1	Asset Register Council agreed on the Asset Register.																				
09/25/85.2	Whistleblowing Policy Council agreed on the Whistleblowing Policy.																				
09/25/85.3	Freedom of Information																				

09/25/85.4	Council agreed on the Freedom of Information. Social Media Policy
09/25/85.5	Council agreed on the Social Media Policy. Facebook Policy
09/25/85.6	Council agreed on the Facebook Policy. Complaints Procedure
09/25/85.7	Council agreed on the Complaints Procedure. Scheme of Delegation
09/25/85.8	Council agreed on the Scheme of Delegation. Public Participation
09/25/85.9	Council agreed on the Public Participation. Civility & Respect
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09/25/86.0	Open Spaces Council received the photographic list of work completed during the month. Council to note the commemorative bench on John Street was rotten, the family agreed the Council to take the bench on as a Council asset and maintain. <ul style="list-style-type: none"> • Weston Close and Ingestre Close, cut back hedges and pavements cleared. • Strimmed the alley to the side of Gorsemoor School. • All rubbish cleared up opposite Sidon hill Road. • 2x locks fitted to new shed and the boundary gate. • Weeded Hednesford Road car park. • Cut back and tidied Hudson Close. • Corner junction of Hobart Road, cut trees back. • Weeded around the curbs. • Cleared frontages of schools and nearby school crossings. • Strimming and mowing in Wimblebury and Heath Hayes. • Weeded around the High Street. • Cut back the bushes around Deavall Way. • Cleaned the bus stops and notice board in Wimblebury. • Cleared the block paving and painted the benches at Kent Place. • Cleaned and painted the railings around the War memorial in Wimblebury. • Cannock Road and Heath Way, large trees cut back pavement cleared. • Cannock Road cul de sac, hedge cut back. • Picnic area opposite Sidon Hill, all areas littered picked rubbish removed. • Primrose Meadow hedges Strimmed. • Tree and hedge cut back on John Street to ensure signs are visible. • Alley opposite Five Ways School cut back and tidied. • Cleaned up park entrance. • Emptied all bins and picnic area opposite Sidon Hill.
09/25/87.0	Events Committee Council noted the draft minutes of the events committee meeting held on the 13 th August 2025. Unfortunately, due to lack of ticket sales the Heath Hayes Hoe Down had to be postponed until February 2026. Councillors questioned what events the committee should deliver and would like to work with other local organisations in collaboration.
09/25/88.0	Defibrillator Training Council considered Community First Responder Defibrillator Training on an evening or Saturday morning. Resolved: to propose 3 possible evening dates.
09/25/89.0	Local Government Reorganisation for Staffordshire

	<p>Council considered and agreed member of the working party. What we could manage and how as a Parish Council.</p> <p>Resolved Members: Cllr D Cecil, P Hewitt, J Hill, P Theodorou.</p>
09/25/90.0	<p>Speed Indicator Sign on Hemlock Way</p> <p>The speed indicator sign had been delivered to the Council office, Cllr R Mandry had agreed to fund the installation of the post to site the new speed indicator sign from his DHP fund.</p>
09/25/91.0	<p>Staffordshire County Council Land on the Cannock Road - Documents</p> <p>Council to consider the land, no price currently available.</p> <p>Plot A approx. 0.32 acres.</p> <p>Plot B approx. 2.45 acres.</p> <p>Enquires had been made, the Parish Council are not in a position to take the enquire any further.</p>
09/25/92.0	<p>Hayes Way</p> <p>Council discussed the challenges on the “bumpy section” of the road. The contactor had attended site and reassessed and it is not a safety concern, therefore no further work would be required.</p> <p>Resolved: Council agreed to write to the Cabinet member to request that the condition of the road to be looked at again.</p>
09/25/93.0 09/25/93.1 09/25/93.2 09/25/93.3 09/25/93.4	<p>Insurance</p> <p>Council considered the insurance renewal quote. The Clerk had reviewed all Council asset values.</p> <p>Insurance Renewal Invitation.</p> <p>Renewal Schedule.</p> <p>Parish Council insurance portfolio.</p> <p>Local councils and not-for-profit insurance policy summary.</p> <p>Resolved: to agree the new quote.</p> <p>Proposed: Cllr P Hewitt</p> <p>Seconded: Cllr A Beach</p>
09/25/94.0 09/25/94.1 09/25/94.2 09/25/94.3 09/25/94.4	<p>Parish Council Newsletter</p> <p>Council to review and agree the draft newsletter. Council discussed if the MP should be included in the newsletter.</p> <p>Resolved: Council agreed the draft newsletter and created a working committee.</p> <p>Resolved member: Cllr A Beach, V Davies, P Hewitt, P Theodorou</p> <p>Resolved: the MP would appear in the first addition only.</p> <p>Suggested charges for advertising space in the newsletter</p> <p>Resolved: A4 newsletter ready to print £100 for a Full page, £50 half page, £25 quarter.</p> <p>Proposed: Cllr J Hill</p> <p>Seconded: Cllr V Davies</p> <p>Council to agree printing costs and quantities.</p> <p>Resolved: Pro Print, to print and deliver to every home within the Parish, the Clerk to contact the electoral officer and requested a list of households within the Parish.</p> <p>Proposed: Cllr L Wilson</p> <p>Seconded: Cllr V Davies</p> <p>Council to agree method of distribution.</p> <p>Resolved: Councillors volunteered.</p>
09/25/95.0 09/25/95.1 09/25/95.2	<p>Hednesford Road, Heath Hayes</p> <p>Council to consider ways to improve the high street.</p> <p>Suggested letter to landlords</p> <p>Resolved: to circulate the letter to each landlord on the high street.</p> <p>Proposed: Cllr V Davies</p> <p>Seconded: Cllr C Harborow</p> <p>Suggested plants for the planter on the high street</p>

	Resolved: to order winter pansy for all parish planters Proposed: Cllr A Beach Seconded: Cllr V Davies
09/25/96.0	Weeds on the highway. Council discussed the issue. The next weed spraying had been due on 15 th , 22 nd & 29 th September.
09/25/97.0	Items for Information or Future Agendas
09/25/98.0	Date of Next Meeting - Council Meeting Wednesday, 8th October 2025

Meeting ended at: 8.15pm

Signed:

Dated:

Draft