

Heath Hayes & Wimblebury Parish Council

Meeting of the Parish Council Held at Hayes Green Community Centre Wednesday, 10th December 2025, 6.30pm

Present: Cllr A Beach, D Cecil, V Davies, C Harborow, P Hewitt, P Theodorou

In Attendance:

Parish Clerk: Mrs L Bowman

Communications & Events Officer: Mrs R Finney-Edwards

Members of Public: 1

Minute Number	Item
12/25/138.0	Elect Chair Council to elect Chair of the Meeting. Proposed: Cllr P Hewitt Seconded: Cllr D Cecil Resolved: to elect Cllr V Davies as Chair for this meeting only.
12/25/139.0	Apologies Apologies received from Cllr E Aston, J Aston, J Harper & L Wilson. No apology received from Cllr J Hill & B Whorton.
12/25/140.0	Declaration of personal & prejudicial interest in any item on the agenda None.
12/25/141.0	To receive requests for dispensation None.
12/25/142.0	Public Participation None.
12/25/143.0	To Approve the Minutes of the meeting held on the 12th November 2025 The minutes of the meeting held on the 12 th November 2025 were approved as a true record. Proposed: Cllr C Harborow Seconded: Cllr A Beach
12/25/144.0	Chair's Announcements & County Council's update The Chair would like to thank the Communications Officer for all of their hard work relating to the Christmas Events.
12/25/145.0 12/25/145.1 12/25/145.2	Co-option Council considered the co-option application. Proposed: Cllr D Cecil Seconded: Cllr C Harborow Resolved: to co-op Simon Cotter as Councillor for the Wimblebury Ward. The declaration of acceptance of office had been signed.
12/25/146.0	Clerks Report Council considered and noted the Clerk's Report. <ul style="list-style-type: none">Speed Indicator Data Bottom of Brickworks Road Top of Brickworks Road Heath Way John Street

	<ul style="list-style-type: none">Correspondence Police Commissioner regarding the Chase Rural chart, Council had been directed to the Staffordshire Police website or the Police.uk site. SPCA's membership fees. Briefing for Town & Parish Council Agenda and minutes. Support Staffordshire courses.																								
12/25/147.0	Income & Payments																								
12/25/147.1	Council noted the payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report. <table><tr><td>Date</td><td>Payee</td><td>Total</td></tr><tr><td>17/11/2025</td><td>EE</td><td>£43.20</td></tr><tr><td>17/11/2025</td><td>RNR Traffic Management Limited</td><td>£1,953.00</td></tr><tr><td>17/11/2025</td><td>Staffordshire Parish Council Association</td><td>£42.00</td></tr><tr><td>17/11/2025</td><td>Burntwood Community First Responders</td><td>£292.00</td></tr><tr><td>21/11/2025</td><td>Administration Expenses</td><td>£4,473.01</td></tr><tr><td>30/11/2025</td><td>Service Charge</td><td>£11.10</td></tr><tr><td>Total</td><td></td><td>£6,814.31</td></tr></table>	Date	Payee	Total	17/11/2025	EE	£43.20	17/11/2025	RNR Traffic Management Limited	£1,953.00	17/11/2025	Staffordshire Parish Council Association	£42.00	17/11/2025	Burntwood Community First Responders	£292.00	21/11/2025	Administration Expenses	£4,473.01	30/11/2025	Service Charge	£11.10	Total		£6,814.31
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12/25/147.2	Council noted the income received since the last report <table><tr><td>Date</td><td>Source</td><td>Total</td></tr><tr><td>03/11/2025</td><td>Christmas Fayre Stall holders</td><td>£165.00</td></tr><tr><td>17/11/2025</td><td>Cannock Chase District Council</td><td>£4,140.89</td></tr><tr><td>Total</td><td></td><td>£4,305.89</td></tr></table>	Date	Source	Total	03/11/2025	Christmas Fayre Stall holders	£165.00	17/11/2025	Cannock Chase District Council	£4,140.89	Total		£4,305.89												
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12/25/147.3	Council noted the bank reconciliation up to 30 th November 2025 <table><tr><td>Reserves Brought Forward 1st April 2025</td><td>£135,562.93</td></tr><tr><td>Income</td><td>£131,719.15</td></tr><tr><td>Payments</td><td>£97,656.58</td></tr><tr><td>Balance as per bank statement 30th November 2025</td><td>£169,625.50</td></tr></table>	Reserves Brought Forward 1 st April 2025	£135,562.93	Income	£131,719.15	Payments	£97,656.58	Balance as per bank statement 30 th November 2025	£169,625.50																
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12/25/147.4	Council to note agreed precept calculations. A precept demand of £120,772 would cost a band D property £30.27 per year.																								
12/25/148.0	Police Report The PCC's office had decided to no longer provide Parish Reports, due to the data being accessible on public websites and through the Staffordshire police internet site and Police UK.																								
12/25/149.0	Planning Committee																								
12/25/149.1	Council noted the planning application received that the committee considered. <table><tr><td>Application Number</td><td>Date</td><td>Location</td><td>Description</td><td>Comments</td></tr><tr><td>CH/25/0320</td><td>05/11/2025</td><td>1 Carlton Close WS12 3TF</td><td>Relocation of the side garden wall and gate to improve access.</td><td>No objection</td></tr></table>	Application Number	Date	Location	Description	Comments	CH/25/0320	05/11/2025	1 Carlton Close WS12 3TF	Relocation of the side garden wall and gate to improve access.	No objection														
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12/25/149.2	Council noted the planning decisions received from Cannock Chase District Council. <table><tr><td>Application Number</td><td>Date</td><td>Location</td><td>Description</td><td>Comments</td></tr><tr><td>CH/25/0298 Granted with conditions 25/11/2025</td><td>13/10/2025</td><td>9 Partridge Close WS11 7LA</td><td>Garage conversion</td><td>No objection</td></tr></table>	Application Number	Date	Location	Description	Comments	CH/25/0298 Granted with conditions 25/11/2025	13/10/2025	9 Partridge Close WS11 7LA	Garage conversion	No objection														
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	When the demolition of the Prince of Wales Theatre goes to planning consultation, the Council would like to comment. A planning meeting would be called.
12/25/150	Open Spaces Council received the photographic list of work completed during the month. <ul style="list-style-type: none"> • Getting festive and tidying up of the wreaths at the memorial gates. • Old bench removed, ready for the new one. • Clean up outside Five Ways School. • Clean up around Freemantle Drive. • Clear alley behind St John's Church.
12/25/151	Events Committee Council noted the draft minutes of the events committee meeting held on 19 th November 2025, and to review the Christmas Fayre, Christmas Parade and Carol Service. The Christmas Fayre had received a great turnout but lacked Councillor support. The Christmas parade had been cancelled due to bad weather. The events committee would agree in the New Year a calendar of events for 2026.
12/25/152	Patient Participation Group Cllr Hewitt to inform the Council of the duties and benefits of the Patient Participation Group. The group offers support and refreshments for lonely carers in Heath Hayes. Council would invite them to apply for a grant.
12/25/153	Canva Pro Council to agree to sign up to Canva Pro for 1 year. Proposed: Cllr P Hewitt Seconded: Cllr A Beach Resolved: to sign up to Canva Pro for 1 year.
12/25/154	Newsletter Council to decide on newsletter size A4 or A5 6000 off 36pp A5 stitched booklet 130g silk £1190 6000 off A4 stitched booklet 130g silk £1446 Proposed: Cllr D Cecil Seconded: Cllr A Beach Resolved: to publish the newsletter as A4
12/25/155	Items for Information or Future Agendas
12/25/156	Date of Next Meeting - Council Meeting, Wednesday 4th February 2026 Council decided to cancel the January Meeting.

The public and the press are excluded from the next part of the meeting due to the confidential nature of the business.

Meeting ended at: 7.45pm

Signed:

Dated: