Council Meeting
Heath Hayes and Wimblebury Parish Council
Held at Hayes Green Community Centre on Wednesday
11th November 2026, 6.30pm

Present: Cllrs D Cecil, S Cotter, M Finlan, A Harborow, C Harborow, P Hewitt & B Whorton.
In Attendance:
Parish Clerk: Mrs L Bowman

Members of the Public: 0

Minute Number	Item
11/26/122.0	**Apologies** Apologies received from Cllr M Cecil, R Mandry, M Nakhwal and P Theodorou.
11/26/123.0	**Declaration of personal & prejudicial interest in any item on the agenda** None.
11/26/124.0	**To receive requests for dispensation** None.
11/26/125.0	**Public Participation** None.
11/26/126.0	**To approve the Minutes of the meeting held on the 14th October 2026** Cllr P Hewitt requested an amendment to the minutes. Council agreed to the amendment. Proposed: Cllr P Hewitt Seconded: Cllr A Harborow
11/26/127.0	**Chair's Announcements & County Council's update** The Chair expressed satisfaction that the fingerpost on Five Ways Island had been reinstated. As the original specification was for black directional arms with white lettering, the Council agreed to seek permission to remove the existing arms and, if approved, apply a black border to improve their appearance and consistency with the original design. The Chair thanked all Councillors for their contribution and support at both Remembrance Services. Cllr Hewitt queried the recent changes to the guidance relating to Speed Indicator Devices and requested clarification on the specific legislation underpinning these amendments. County Cllr D Cecil agreed to investigate and provide further information. Concerns were also raised regarding the speed limit on Lichfield Road between Hayes Way Island and the surrounding area. The Parish Council expressed its wish for the speed limit to be reduced to 40mph in the interest of road safety.
11/26/128.0	**Clerks Report** Council considered and noted the Clerk's Report. • Preparations for the Christmas Lights installation were now complete, with all structural and electrical testing successfully undertaken on each lamppost. Approval had been received from both E.ON and Staffordshire Highways, and the lights are expected to be erected within the coming weeks.

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- The Parish Council was pleased to welcome two new members of staff who had recently commenced employment in the roles of Events Officer and Communications Officer.
- The next edition of the Parish Newsletter was on schedule and was expected to be ready for printing by 16th November 2026.
- The annual winter bedding plant programme had now been completed, with all seasonal displays planted throughout the parish.
- Both Wimblebury and Heath Hayes had been decorated with poppy displays for the 2026 Remembrance Services.
- No election had been called for the New Heath Hayes Ward vacancy. The Council would therefore proceed with a co-option process, with applications being invited until 1st December 2026. There also remains one vacancy in the Old Heath Hayes Ward.

Correspondence:

- Staffordshire County Council regarding the review of Speed Indicator Signs.
- Leader of Cannock Chase District Council, devolution update.
- Cannock Chase District Council Community Infrastructure Levy money due.
- Staffordshire Parish Councils' Association:
  Monthly bulletin.
  Budget Planning advice.
  Devolution update.
  Local Council Conference 2026.
  Registrable interests & non-registrable interests.

11/26/129.0
11/26/129.1

Income & Payments

Council noted the income and payments since the last report that the Audit and Governance Committee authorised, and the monthly finance report.

Date	Source	TOTAL
08/10/2026	HMRC VTR	£497.40
12/10/2026	Cannock Chase District Council	£62,801.00
Month Total		**£63,298.40**

Date	Payee	Total
01/10/2026	Lloyds Bank RBL Poppy Shop	£236.00
	Square Services	£9.00
	Bank Charges	£3.00
	eBay Sum up payment machine	£61.95
15/10/2026	EE	£55.20
22/10/2026	Administrative Expenses	£4,663.43
22/10/2026	Cannock Chase District Council	£209.50
22/10/2026	Staffordshire Parish Council Association	£54.00
30/09/2026	Bank Charges	£8.80
Month Total		**£5,300.88**

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11/26/129.2 Council noted the bank reconciliation up to 31st October 2026.

Reserves Brought Forward 1st April 2026	£134,445.83
Income	£132,826.19
Payments	£ 82,879.93
Balance as per bank statement 30th September 2026	£184,392.09

11/26/130.0 **Planning Committee**

11/26/130.1 Council noted the planning application received and considered by the committee.

Application Number	Date	Location	Description	Comments
CH/26/299	19-10-2026	9 Fremantle Drive, WS12 2GY	Two-storey side extension	No objection
CH/26/292	26-10-2026	2 Harpers Paddock	Erection of a garden room and canopy	No objection

11/26/130.1 Council noted the planning decisions received from Cannock Chase District Council.

Application Number	Date	Location	Description	Comments
CH/26/253 10/26/113.1 Approved 14-10-2026	25-08-2026	13 Asquith Drive WS11 7GG	Lawful Development Certificate for proposed change of use from a Dwellinghouse (Class C3) to a care home for one child (Class C2)	No objection
CH/26/239 10/26/113.1 Approved 21-10-2026	26-08-2026	8, Flat 3 Chapel Street WS12 3HE	Proposed external glazed balcony	No objection

11/26/131.0 **Open Spaces**

Council received the photographic list of work completed during the month.

- Gorsemoor Park: weeded and filled the hole created by children.
- St Lawrence Drive: cut back hedges.
- Arthur Street: mowed grass.
- Tidied around Five Ways Island and high street.
- St Lawrence Drive: Cut hedges.
- Planted winter bedding plants.
- Five Ways Island: attached official road closure notices to the lampposts and installed advance warning signs.
- Cannock Road, Norton Road, Hednesford Road, Wimblebury Road: placed 5 yellow A-board advertisements for the Remembrance Sunday road closure.

11/26/132.0 **Events Committee**

11/26/132.1 Council noted the draft minutes of the Events Committee meeting on the 4th November

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	2026.
11/26/132.2	Update on Wimblebury Remembrance and Heath Hayes Remembrance services. Council discussed both events in detail and resolved that both events had run smoothly and successfully, with a great turnout. It was requested that everyone let us know in advance if they are laying a wreath. It was suggested to march back down the street at the end for the service. Cllr D Cecil, M Cecil, C Harborow, P Hewitt and B Whorton would be attending the Christmas Party. Cllr Hewitt agreed to be Santa Claus.
11/26/133.0	**Council Financial Risk Assessment** Council reviewed and agreed the Financial Risk Assessment. Proposer: Cllr P Hewitt Seconder: Cllr A Harborow
11/26/134.0 11/26/134.1 11/26/134.2	**Community Infrastructure Levy** Council to decide on the proposed project. Welcome Signs Council to decide on location and design. Council would like a picture of a pit head and St John's Church but requested more time to consider locations. Possible locations had been mentioned: double-posted on Wimblebury Road and double or single at the top of Norton Road. The Clerk to seek appropriate permission. History Boards Council to decide on location and wording. Location: John Street in Wimblebury and outside of the library on Hednesford Road. Style: It was suggested in black metal to match the current parish noticeboards. The Clerk to seek appropriate permission and talk to the Heath Hayes History Society.
11/26/135.0	**Heath Hayes and Wimblebury in Bloom 2027** Community Engagement and Hanging Basket Scheme 2027 Resolved Council agreed to advertise in the February edition of the newsletter, along with the Best Kept Garden Competition.
11/26/136.0	**Hayes Green Community Centre Financial Report - 31st October 2026** Council noted the report.
11/26/137.0	**Items for Information or Future Agendas** Welcome signs and interpretation boards.
11/26/138.0	**Date of Next Meeting -** Full Council Meeting, Wednesday, 9th December 2026 at 6.30pm.

Meeting ended at: 8.25 pm

Signed: ……

Dated: …….

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