

Heath Hayes & Wimblebury Parish Council

Meeting of the Parish Council Held at Hayes Green Community Centre Wednesday 8th April 2026 Commencing directly after the Annual Parish Assembly

Present: Cllrs A Beach, D Cecil, S Cotter, C Harborow, P Hewitt, P Theodorou,
B Whorton & L Wilson

In Attendance:

Parish Clerk: Mrs L Bowman

Members of the Public: 3

Minute Number	Item
04/26/1.0	Apologies Apologies received from Cllr J Aston.
04/26/2.0	Declaration of personal & prejudicial interest in any item on the agenda Cllr D Cecil - Co-option.
04/26/3.0	To receive requests for dispensation Cllr L Wilson - Planning.
04/26/4.0	Public Participation None.
04/26/5.0	To Approve the Minutes of the meeting held on the 4th March 2026 The minutes of the meeting held on the 4 th March 2026 were approved as a true record. Proposed: Cllr S Cotter Seconded: Cllr C Harborow
04/26/6.0	Chair's Announcements & County Council's update The County Council had arranged a pothole schedule.
04/26/7.0 04/26/7.1 04/26/7.2	Co-option Council considered the co-option application. Proposed: Cllr P Hewitt Seconded: Cllr Whorton Resolved: to co-op Melissa Cecil as Councillor for the New Heath Hayes Ward. The declaration of acceptance of office had been signed.
04/26/8.0	Clerks Report Council considered and noted the Clerk's Report. <ul style="list-style-type: none">• The Clerk and Communications Officer attended the first Parish Forum set up by the Staffordshire Parish Councils Association, which was a worthwhile evening attended by 3 other Parish/Town Councils. It was intended to hold a Parish Forum twice a year.• The Clerk, Communications Officer and two Councillors attend the Police Community Meeting. Correspondence: <ul style="list-style-type: none">• Emails sent to all grant recipients notifying them of their grant award and inviting them to the Annual Parish Meeting.

- Emails sent to all Award recipients notifying them of their award and inviting them to the Annual Parish Meeting.
- Emailed for an update on the Finger Post on 11th March 2026. The fingerpost had been delivered to Staffordshire Highways depot. There may be a delay in installation while Highways considers the traffic management required. Some roads would likely need to be closed whilst working on the island.
- Proposals for local government reorganisation in Staffordshire and Stoke-on-Trent
- Cannock Chase District Council Local Plan Adoption.
- Evidence of Grant Money spent by Burntwood Community First Responder.

Speed Indicator Data

- Hemlock Way
- Heath Way
- Bottom Brickworks Road
- Top Brickworks Road
- Cannock Road
- John Street

Staffordshire Parish Councils Association

- Formal response to the Government’s consultation on Local Government Reorganisation (LGR) in Staffordshire.
- Monthly bulletin.
- Health & Well Being training
- Planning training
- Funding Calendar

04/26/9.0
04/26/9.1

Income & Payments

Council noted the payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report.

Date	Payee	TOTAL
03/03/2026	Lloyds Corporate Card Bank Charge	£3.00
	Homefire Rock Salt	£119.00
	Etsy Stickers for assets	£23.99
	Amazon Graffiti Remover	£59.99
	Amazon Inkjet Cartridges	£55.57
	Canva Pro	£100.00
16/03/2026	EE	£48.00
20/03/2026	Centro Webnet	£252.00
23/03/2026	Administration Expense	£5,893.76
23/03/2026	Andrew Footman Expenses Mileage	£8.10
	B&Q Concrete	£32.70
	Golds Garage Petrol	£13.66
31/03/2026	Service Charge	£8.35
31/03/2026	Lloyds Corporate Card Bank Charge	£3.00
		£6,621.12

04/26/9.2	Council to note the bank reconciliation up to 31 st March 2026				
	Reserves Brought Forward 1 st April 2025			£135,562.93	
	Income			£133,582.63	
	Payments			£134,699.73	
	Balance as per bank statement 31 st March 2026			£134,445.83	
04/26/9.3	Council noted the VAT reclaimed for January, February, and March 2026 - £1,932.52.				
04/26/9.4	Council noted the CIL Calculations for 2025/26 - £7,312.74.				
04/26/10.0	Planning Committee				
04/26/10.1	Council noted the planning applications that the committee considered.				
	Application Number	Date	Location	Description	Comments
	CH/26/059	26/02/2026	3 Shirehall Place WS11 7YD	Proposed alterations and extensions to include a two-storey side extension and a single-storey rear extension.	No Objection
	CH/26/064	26/02/2026	206 Cannock Road WS12 3HF	Installation of dropped kerb and permeable block paving.	No Objection
	CH/26/068	05/03/2026	56 Lyndhurst Road WS12 3HD	Rear garden shed to use as a dog grooming studio.	No Objection
	CH/26/072	05/03/2026	16 Wheatlands Close WS12 3XL	Application for a Lawful Development Certificate for Proposed side extension and partial garage conversion.	CH, PH, No Objection DC Object Council had no objection to the Planning Application below but would suggest that sufficient soundproofing and ventilation be installed as it could be noisy for the neighbours. The ventilation would be so that doors and windows aren't open in the summer.
04/26/10.2	Council noted the planning decisions received from Cannock Chase District Council.				
	Application Number	Date	Location	Description	Comments
	CH/26/004 02/26/167.1 Granted with Conditions 10/03/2026	09/01/2026	247 Land at Farm Garage Petrol Station WS12 3TE	Variation of condition numbers 18 (Noise Mitigation Measures) and 19 (Approved Plans) of planning permission (CH/23/0137) to allow for alterations to acoustic mitigation measures, and the removal of condition number 4 (Contaminated Land).	No objection

	CH/26/030 03/26/188 Granted 02/03/2026	02/02/2026	42 Newlands Lane, WS12 3HH	Prior approval application for the erection of a single-storey rear extension with a maximum depth of 5m, maximum height of 3m and maximum eaves height of 3m	No Objection
	CH/26/034 03/26/188 Granted 10/03/2026	03/02/2026	Golds Garages Ltd Cannock Road WS12 3HQ	Prior notification for proposed upgrade of an existing base station consisting of the removal of 2no existing flagpole antennas and 2no existing cabinets, installation of a 1no new 20m monopole accommodating 9no new antennas with 3no new cabinets and other associated ancillary development thereto.	No Objection
04/26/11.0	<p>Open Spaces Council received the photographic list of work completed during the month.</p> <ul style="list-style-type: none"> • Wimblebury Notice Board post was concrected in. • The paths around Heath Hayes park were swept. • Grass cutting around the Parish. • Tidied St Lawrence Drive paths. • Washed down Gorsemoor Park play equipment and benches. • Washed down the Five Ways Park play equipment and benches. • Cut back bushes on Canterbury Way and Rochester Way and cleared the alleys in the surrounding area. • Cut back bushes and cleared the alleys around Salisbury Drive. • Litter picked around Cannel Mount and concrected the dog bag dispenser back in. • Litter picked around Haymaker Way Estate. 				
04/26/12.0 04/26/12.1	<p>Events Committee Council noted the draft minutes of the events committee meeting held on 11th March 2026 and was reminded of the Council Easter Event this Saturday, 1-5pm.</p>				
04/26/13.0 04/26/13.1	<p>Neighbourhood Governance Pack West Midlands County Associations of Local Councils (WMCALC) Neighbourhood Governance Pack, designed to help Councils influence the emerging Neighbourhood Governance proposals. Council considered using the template letter to write to our local MP. Ensuring an influential role for Parish/Town Council in Neighbourhood Governance</p> <p>Motion This Council notes:</p> <ol style="list-style-type: none"> 1. That the Government’s English Devolution and Community Empowerment (EDCE) Bill introduces a new duty on all local authorities to establish “effective neighbourhood governance” structures, with further detail to be set out in forthcoming regulations. 2. That the Government has stated it wants all local authorities to have a way of working with neighbourhoods “so they are not relying on Town and Parish Councils to do it,” indicating that Parish and Town Councils may not automatically be recognised as the primary neighbourhood governance mechanism. 3. That the Secretary of State would have powers to define neighbourhood areas and set criteria for neighbourhood governance arrangements, but these definitions and criteria 				

	<p>have not yet been published, creating uncertainty about the future role of Parish and Town Councils within the new framework.</p> <p>4. That Parish and Town Councils are the most local and democratically accountable tier of government, with established relationships in communities and a strong track record of facilitating local engagement and service delivery.</p> <p>This Council believes:</p> <ol style="list-style-type: none"> 1. That Parish and Town Councils should play a central and influential role in any new system of neighbourhood governance, reflecting their democratic mandate and deep local knowledge. 2. That any new neighbourhood governance structures should complement, not duplicate or marginalise, existing parish and town councils. 3. That clear guidance from the Government is essential to avoid confusion, overlap, and the dilution of local democratic accountability. 4. That Parish and Town Councils are offered the opportunity to join any neighbourhood governance structures created in their area.; <p>This Council resolves to:</p> <ol style="list-style-type: none"> 1. Call on our local Member of Parliament to press the Secretary of State for Housing, Communities and Local Government to: <ul style="list-style-type: none"> • Ensure that Parish and Town Councils are formally recognised as key partners within the emerging neighbourhood governance framework. • Guarantee that the forthcoming regulations and guidance clearly set out how Parish and Town Councils would be integrated into neighbourhood governance structures. • Provide assurance that new neighbourhood governance arrangements would not duplicate functions or undermine the democratic legitimacy of Parish and Town Councils. 2. Write to the MP enclosing this motion and requesting active lobbying on behalf of parish and town councils during the development of regulations under the EDCE Bill. 3. Engage with our principal authority to express the Council's expectation that Parish and Town Councils be meaningfully involved in shaping local responses to the neighbourhood governance duty. 4. Publicly communicate this Council's position to residents, reaffirming our commitment to maintaining strong, local, democratic representation. <p>Proposer: Cllr C Harborow Seconder: Cllr P Hewitt</p>
<p>04/26/14.0</p>	<p>Health and Well-being Course Councillor feedback on the course: The course had been very beneficial. Proposed: Cllr P Hewitt Seconded: Cllr L Wilson Council agreed to donate a page in the Parish newsletter to our local voluntary groups.</p>
<p>04/26/15.0 04/26/15.1 04/26/15.2</p>	<p>Plants Council considered and approved the quotes for summer plants to fill all Council owned planters and hanging baskets. Proposer: Cllr L Wilson Seconder: Cllr A Beach Agreed to RCS Plants Ltd, but to double the quantity. Council considered the quotes to water the Council owned planters from May to September.</p>

	<p>Proposer: Cllr L Wilson Seconder: Cllr A Beach Agreed to Swift Wash, to be invoiced on a monthly basis.</p>
04/26/16.0	<p>Purdah Councillors had been reminded of the rules around purdah.</p>
04/26/17.0	<p>Newsletter Printing and distribution of the spring newsletter. The printing company had been extremely let down by the distribution company, which caused them and the Communications Officer extra stress to identify areas that had not been covered. The newsletter had been finally distributed to all houses within the Parish by the Communication Officer personally. The Council thanked her for her hard work.</p>
04/26/18.0	<p>Items for Information or Future Agendas Rat - contact Environmental Health Technical support</p>
04/26/19.0	<p>Date of Next Meeting - Annual Council Meeting, Wednesday, 13th May 2026 at 6.30pm</p>

Meeting ended at: 20.36 pm

Signed: C Harborow

Dated: 13th May 2026