

Council Meeting

Heath Hayes & Wimblebury Parish Council

Held at Hayes Green Community Centre
Wednesday, 17th June 2026, 6.30 pm

Present: Cllrs A Beach, M Cecil, S Cotter, C Harborow, Manjinder Nakhwal.
In Attendance:
Parish Clerk: Mrs L Bowman

Members of the Public: 1

Minute Number	Item
06/26/45.0	Apologies Apologies received from Cllr D Cecil, P Hewitt, H Page, P Theodorou, B Whorton & L Wilson.
06/26/46.0	Declaration of personal & prejudicial interest in any item on the agenda None.
06/26/47.0	To receive requests for dispensation None.
06/26/48.0	Public Participation None.
06/26/49.0	To Approve the Minutes of the meeting held on the 13th May 2026 The meeting minutes held on the 13 th May 2026 were approved as a true record. Proposed: Cllr A Beach Seconded: Cllr M Cecil
06/26/50.0 06/26/50.1 06/26/50.2	Co-option Council considered the co-option application for the Wimblebury Ward. Proposed: Cllr A Beach Seconded: Cllr M Cecil Resolved: to co-op Michelle Finlan as Councillor for the Wimblebury Ward. Signing of the declaration of acceptance of office.
06/26/51.0	County Council's update The pothole repairs on Hemlock Way are scheduled to be completed between 13th and 17th July 2026.
06/26/52.0	Clerks Report Council considered and noted the Clerk's Report. • He/his had been changed to their in the Standing Orders and Code of Conduct Policy. • The Clerk would be attending the WM Clerk Away Day 2026, taking place on Monday, 29 June 2026, at the Trinity Centre, Sutton Coldfield. The full-day event had been designed specifically for Parish and Town Clerks and offers an excellent opportunity to: 1. Gain valuable training from specialist providers. 2. Network with fellow clerks from across the region. 3. Earn Continuing Professional Development (CPD) points. 4. Keep up to date with key topics affecting local Councils. • The planters had been planted; more plants had to be ordered. There had not been enough plants to plant the hanging baskets.

	Correspondence Parks & Open Spaces, request for a litter bin on the field off Hemlock Way. Update on the installation of the finger post on Five Ways Island. Registers of Interest Councils are no longer to publish an elected or co-opted member's home address. Anti-Social Behaviour, Crime and Policing Act 2014, Making of New Proposed Public Spaces Protection (Dog Control) (Cannock Chase District) Order 2026 and Council reply. SPCA Monthly Newsletter. List of Breakthrough Communication Courses. Slides from the recent Planning Course. Information on the Councillor Induction Course.																																																																		
06/26/53.0	Income & Payments																																																																		
06/26/53.1	Council noted the income since the last report. <table><tr><th>Date</th><th>Source</th><th>Total</th></tr><tr><td>06/05/2026</td><td>Events Income</td><td>£365.00</td></tr><tr><td>06/05/2026</td><td>Newsletter</td><td>£80.00</td></tr><tr><td>Total</td><td></td><td>£445.00</td></tr></table> Council noted the payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report. <table><tr><th>Date</th><th>Payee</th><th>Total</th></tr><tr><td>01/05/2026</td><td>Lloyds Bank Card Parish Maintenance & Events</td><td>£33.82</td></tr><tr><td>07/05/2026</td><td>Bradleys</td><td>£195.60</td></tr><tr><td>07/05/2026</td><td>Green Escapes</td><td>£1,380.00</td></tr><tr><td>07/05/2026</td><td>Best of Fun</td><td>£2,300.40</td></tr><tr><td>07/05/2026</td><td>Centro Systems Ltd</td><td>£39.98</td></tr><tr><td>07/05/2026</td><td>Staffs First Aid</td><td>£150.00</td></tr><tr><td>07/05/2026</td><td>Luxury Loos</td><td>£630.00</td></tr><tr><td>07/05/2026</td><td>Kim Squires</td><td>£514.40</td></tr><tr><td>15/05/2026</td><td>EE</td><td>£55.20</td></tr><tr><td>19/05/2026</td><td>Hayes Green Community Centre</td><td>£15,000.00</td></tr><tr><td>19/05/2026</td><td>XS Events, Glawton Limited</td><td>£1,363.20</td></tr><tr><td>19/05/2026</td><td>Support Staffordshire</td><td>£25.00</td></tr><tr><td>19/05/2026</td><td>Swift Wash Ltd</td><td>£90.00</td></tr><tr><td>19/05/2026</td><td>Last Minute Musicians.com Limited</td><td>£333.00</td></tr><tr><td>22/05/2026</td><td>Staffordshire Pension Fund</td><td>£5,566.16</td></tr><tr><td>31/05/2026</td><td>Bank Charges</td><td>£12.85</td></tr><tr><td>Total</td><td></td><td>£27,689.61</td></tr></table>	Date	Source	Total	06/05/2026	Events Income	£365.00	06/05/2026	Newsletter	£80.00	Total		£445.00	Date	Payee	Total	01/05/2026	Lloyds Bank Card Parish Maintenance & Events	£33.82	07/05/2026	Bradleys	£195.60	07/05/2026	Green Escapes	£1,380.00	07/05/2026	Best of Fun	£2,300.40	07/05/2026	Centro Systems Ltd	£39.98	07/05/2026	Staffs First Aid	£150.00	07/05/2026	Luxury Loos	£630.00	07/05/2026	Kim Squires	£514.40	15/05/2026	EE	£55.20	19/05/2026	Hayes Green Community Centre	£15,000.00	19/05/2026	XS Events, Glawton Limited	£1,363.20	19/05/2026	Support Staffordshire	£25.00	19/05/2026	Swift Wash Ltd	£90.00	19/05/2026	Last Minute Musicians.com Limited	£333.00	22/05/2026	Staffordshire Pension Fund	£5,566.16	31/05/2026	Bank Charges	£12.85	Total		£27,689.61
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06/26/53.2	Council noted the bank reconciliation up to 31st May 2026 <table><tr><td>Reserves Brought Forward 1st April 2026</td><td>£134,445.83</td></tr><tr><td>Income</td><td>£66,069.52</td></tr><tr><td>Payments</td><td>£46,489.96</td></tr><tr><td>Balance as per bank statement 31st March 2027</td><td>£154,025.39</td></tr></table>	Reserves Brought Forward 1 st April 2026	£134,445.83	Income	£66,069.52	Payments	£46,489.96	Balance as per bank statement 31 st March 2027	£154,025.39																																																										
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06/26/54.0 06/26/54.1	Planning Committee				
	Council noted the planning applications received that the committee considered.				
06/26/54.2	Application Number	Date	Location	Description	Comments
	CH/26/145	13-05-2026	42 Brisbane Way WS12 2GR	Lawful Development Certificate for Proposed change of use from a dwellinghouse (Class C3) to a care home for up to four children (Class C2).	The Parish had no material planning grounds to object to the planning application outright. However, the Parish Council request that Cannock Chase District Council carefully consider matters such as parking, vehicle movements, staffing levels, and the overall intensity of the use when determining whether the proposal would remain comparable to a residential use in planning terms.
	CH/26/127	19-05-2026	Land at Centenery Close WS12 2AA	Residential development of 2 x 2-bed semi-detached bungalows.	Council had no objection to the following Planning application but was concerned that it was an over-development on a tiny site, creating overcrowding, which could result in access and parking issues.
	Council to reply to residents who had opposed planning application CH/26/145.				
	Council noted the planning decisions received from Cannock Chase District Council.				
	Application Number	Date	Location	Description	Comments
06/26/54.2	CH/25/0342 02/26/167.1 GRANTED 07/05/2026	23-12-2025	82 Hednesford Road WS12 3EA	Erection of a 2-bed bungalow	No objection
	CH/26/090 GRANTED 08-05-2026	2026	187 Hill Street WS12 2DP	Ground floor side/rear extension and first floor side extension.	
	CH/26/068 04/26/10.1 GRANTED 14-05-2026	05-03-2026	56 Lyndhurst Road WS12 3HD	Rear garden shed to use as a dog grooming studio.	No objection
	CH/26/100 05/26/35.1 GRANTED 15-05-2026	24-03-2026	34 Gorsemoor Road WS12 3TG	Lawful Development Certificate for Proposed garage conversion with ground floor front extension	No objection

	CH/26/125 05/26/35.1 GRANTED 15-05-2026	17-04-2026	10 Shirehall Place WS11 7YD	Prior approval application for the erection of a single-storey rear extension with a maximum depth of 4.5m, maximum height of 3.33m and maximum eaves height of 2.93m	No objection
	CH/26/059 04/26/10.1 WITHDRAWN 04-06-2026	26-02-2026	3 Shirehall Place WS11 7YD	Proposed alterations and extensions to include a two-storey side extension and a single-storey rear extension	No objection
	CH/26/112 WITHDRAWN 21-05-2026	31-03-2026	Land to the rear of 155 Wimblebury Road WS12 2EW	Erection of a 3-bed detached dwelling	No objection
06/26/55.0 06/26/55.1	Open Spaces Council received the photographic list of work completed during the month. - Both car parks cleared, Bins emptied on Bank Street car park, Cannel Mount and Horseshoe Drive park. - Entrance off Brickyard Road, trimmed. - Corner of Five Ways island trimmed. - Arthur Street and Beacon Way, grass mowed. - All Council owned planters had been planted with summer plants. Council to contact the District Council to enquire into planting the Island on Heath Way and Hayes Way.				
06/26/55.2	Council considered replacing the hedge trimmer. Proposed: Cllr C Harborow Seconded: Cllr M Nakhwal Resolved: to purchase the Erbauer Hedge Trimmer with an additional battery.				
06/26/56.0 06/26/56.1	Events Committee Council noted the draft minutes of the events committee meeting held on 3 rd June 2026. Council's summer fun day, Councillors to meet at Heath Hayes Park at 9.30am, all Councillors would be emailed plans and tasks to do on the day.				
06/26/56.2	Council to agree to purchase 20 Hi Viz Vests, 20 Council printed Lanyards, and 20 Council printed ID Cards Proposed: Cllr S Cotter Seconded: Cllr M Cecil Resolved: to purchase 20 Hi Viz Vests, 20 Council printed Lanyards, and 20 Council printed ID Cards from Taylor Made.				
06/26/57.0	Deer Signs Eastern Way Council considered applying for permission to purchase and install deer signs on two lampposts on Eastern Way, between Falcon Point Island and McDonald's. Proposed: Cllr C Harborow Seconded: Cllr S Cotter Resolved: to purchase the triangle 400mm x 400mm metal deer sign, if approval was received.				
06/26/58.0	Flag Flying Policy Council agreed the Flag Flying Policy. Proposed: Cllr A Beach Seconded: Cllr S Cotter Resolved: to agree on the Flag Flying Policy				

06/26/59.0	HMRC mileage rate had increased by 10p to 55p per mile, backdated to 1 April 2026. Council agreed on the increase in the mileage allowance. Proposed: Cllr C Harborow Seconded: Cllr M Nakhwal Resolved: Council agreed to increase the mileage allowance.
06/26/60.0	Prosperity Fund Council to agree to gift the Ice Cream machine back to the District Council or to a local school; any purchases made through the prosperity fund are unable to be sold. Proposed: Cllr C Harborow Seconded: Cllr A Beach Resolved: to gift the ice cream machine back to the District Council.
06/26/61.0	Items for Information or Future Agendas Children Crossing sign on Eastern Way.
06/26/62.0	Date of Next Meeting - Full Council Meeting, Wednesday, 15 th July 2026 at 6.30pm

Meeting Ended: 8.20pm

Signed: C Harborow

Dated: 15th July 2026