



Heath Hayes and Wimblebury Parish Council

Minutes of the Full Council meeting held at Hayes Green Community Centre
at 6.30pm on Wednesday 4th September 2024

PRESENT

Councillors	Aston (E)	Aston (J)	Bernard
	Fitzgerald	Hewitt	Theodorou
	Thompson	Wilson	

In attendance: Mrs S Buxton – Parish Clerk
3 members of the public

Min No.	Item	
09/24/69.0	Apologies Agreed to accept the apologies of Cllrs Haden and Jones	
09/24/70.0	Declaration of personal & prejudicial interest in any item on the agenda Noted Cllrs Aston, Fitzgerald and Haden declared an interest in planning	
09/24/71.00	To receive any requests for dispensation None	
09/24/72.00	Chair to close the meeting for public session The chair closed the meeting for the public session Mr Edwards from Hednesford Town FC – enquired about grants this year and the timescale Mr Hill and Mr Whorton were present as prospective councillors for co-option	
09/24/73.0	Chair to re-open the council meeting The chair re-opened the meeting	
09/24/74.0	Vacancies on the Parish Council Vacancy one – the deadline for co-options was 31/8/24 and two applications had been received, both who were present at this meeting Vacancy two – the deadline for the electorate to call an election was yesterday, the clerk will advertise this vacancy once CCDC has confirmed no election is required	
09/24/75.0	To consider approving the minutes of the last meeting:-	

Signed: J Bernard

Date: 16th October 2024

Clerk: **Mrs Sue Buxton** Hayes Green Community Centre, Heath Way, Heath Hayes
Phone 07951 409707 Email: clerk@hhandw.org.uk

	<p><i>Proposed: Cllr Thompson; Seconded: Cllr Fitzgerald</i> Agreed that the minutes of the meeting held on 10th July 2024 be signed as a true and correct record</p>	
09/24/76.0	<p>Matters Arising None</p>	
09/24/77.0	<p>Committee Memberships This is to be carried forward until the two vacancies on the council have been filled</p>	
09/24/78.0	<p>To note the minutes of the following committee meetings - Sustainability Issues and Open Spaces Committee – 7/8/24 – not quorate A Litter Pick had been arranged for Saturday 28th September at Wimblebury - Youth, Community and Events Committee – 7/8/24 <i>Proposed: Cllr Wilson; Seconded: Cllr J Aston</i> Agreed to note the minutes of the Youth, Community and Events Committee held on 7th August 2024</p>	
09/24/79.0	<p>Chair’s Announcements and County Councillor’s Update None</p>	
09/24/80.0	<p>Clerk’s Report This had been sent to councillors</p> <ol style="list-style-type: none"> i. Heath Way – Traffic Notice – amending parking on Heath Way and Elder Close, Cannock consultation to 26th September 2024 ii. Buses - noted that from 1 September the following changes would be in placed:- <ul style="list-style-type: none"> - Service 60 (Chaserider, Lichfield – Cannock) will have a minor timetable revisions. - Service 63 (Chaserider, Cannock – Rugeley – Uttoxeter) will have a revised timetable - Service 74C (Chaserider, Chase Terrace – Stafford) is cancelled - Service 817 (Select Bus, Hill Ridware – Armitage – Rugeley – Hednesford – Cannock – Rodbaston College) will now be a closed college student service, so no longer available to members of the public - Service 875 (Select Bus, Stafford – Cannock) will have a revised route and timetable - Service X51 (National Express WM, Birmingham – Cannock) will have a revised timetable <p>From 29 September the following change will take place:- Service X51 (National Express WM, Birmingham – Cannock) will have a revised route</p> <ol style="list-style-type: none"> iii. CCDC Public Spaces Protection Order – this is to be extended to include additional prohibited activities – anti social use of motorised vehicles; unauthorised incursions onto rooftops, public urination/defecations and disposal of drug paraphernalia; abandoning possessions which block doorways, thorough fares and fire escapes and loitering which is likely to cause anti social 	

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	<p>behaviour <i>Proposed: Cllr Hewitt; Seconded: Cllr Thompson</i> Agreed the parish council fully supports the inclusion of additional prohibited activities to the Public Spaces Protection Order</p> <p>iv. Heath Hayes Park – resident issue – parks were discussed and in particular the problem of fencing off areas, for the fencing to then be ripped down. CCDC has a schedule plan of renovation for its play areas and sometimes repairs are not done as the project is moving the schedule of renovation</p>									
09/24/81.0	<p>Police Report No report was available and Cllr Thompson agreed to speak to the PCSO Megan McAndrew</p>									
09/24/82.0	<p>Finance</p> <p>i. Receipts and Payments Reports – April to September 2024- the clerk reported the receipts and payments reports were not available for this meeting but would be for the October Meeting</p> <p>ii. Bank reconciliations – April to September 2024 – the clerk reported the bank reconciliations were not available for this meeting but would be for the October meeting</p> <p>iii. Payments approved – the following payments were tabled and approved:-</p> <table><tr><td>Salaries/expenses</td><td></td><td>£3,191.89</td></tr><tr><td>Npower</td><td>Electric for Christmas lights</td><td>£226.12</td></tr></table> <p>iv. Bank Mandate – the clerk reported that the following councillors can sign documents and access on line banking:- Cllrs J Aston; Haden’ A Hewitt; P Hewitt; Thompson. Cllr Bernard can sign cheques and an application for online banking is in progress. Cllrs J Aston and Theodorou can sign documents but need to phone Unity Trust to re-activate their online banking</p> <p>v. AGAR – an email has been received confirming they have all the information and the report is just to be subject to a final review. They thanked the council for the high standard of work completed</p> <p>vi. Insurance – the clerk will check the asset register against the insurance policy to ensure the insurance is adequate</p>	Salaries/expenses		£3,191.89	Npower	Electric for Christmas lights	£226.12	i.		
Salaries/expenses		£3,191.89								
Npower	Electric for Christmas lights	£226.12								
09/24/83.0	<p>Planning Applications Council noted the planning applications authorised by the planning committee:-</p> <table><tr><td>CH/24/148</td><td>Point South, Park Plaza, Hayes Way</td><td>Replacement of existing static advertisement board with LED digital advertisement board</td><td>Approved</td></tr></table> <p>Council considered the following planning applications:-</p> <table><tr><td>CH/24/177</td><td>172, Hednesford Road, Heath Hayes,</td><td>Garage conversion to form a new dwelling</td><td>Concerns re: parking</td></tr></table>	CH/24/148	Point South, Park Plaza, Hayes Way	Replacement of existing static advertisement board with LED digital advertisement board	Approved	CH/24/177	172, Hednesford Road, Heath Hayes,	Garage conversion to form a new dwelling	Concerns re: parking	
CH/24/148	Point South, Park Plaza, Hayes Way	Replacement of existing static advertisement board with LED digital advertisement board	Approved							
CH/24/177	172, Hednesford Road, Heath Hayes,	Garage conversion to form a new dwelling	Concerns re: parking							

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		Cannock, WS12 3DZ			
	CH/24/094	Land adjacent Newhall Inn Public House and Adjoining Car Park, Lichfield Road, Cannock, WS11 8NL	Erection of 1no. Drive-Thru unit (Use Class E(b)/Sui Generis) together with the provision of a Drive Thru Lane, reconfiguration of the parking arrangement and associated landscaping	Concern re: road safety, smells from the tip and noise from residents	
	CH/24/202	12 Canterbury Way, Heath Hayes WS12 3YR	Erection of a rear single storey extension with roof alterations to existing extension	No objection	
	CH/24/134	1 Boston Close, Heath Hayes	Application for permission in principle for the erection of a detached dwelling	Concern re: over development of the site	
	CH/24/210	77 Gorsemoor Road, Cannock WS12 3HW	Proposed lawful development for the construction of rear facing dormer window with flat roof	No objection	
	SCC/24/0065/FULL	Five Ways Primary School, Langholm Drive, Heath Hayes, Cannock, WS12 2EZ	Staffordshire County Council consultation in connection with application for demolition of existing volumetric teaching block and replacement with new volumetric teaching block and hard play area on application SCC/24/0065/FULL at Five Ways Primary School, Langholm Drive, Heath Hayes, Cannock, WS12 2EZ	No objection	

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	CH/24/220	Five Ways Primary School, Langholm Drive, Heath Hayes, Cannock, WS12 2EZ	Staffordshire County Council consultation in connection with application for demolition of existing volumetric teaching block and replacement with new volumetric teaching block and hard play area on application SCC/24/0065/FULL at Five Ways Primary School, Langholm Drive, Heath Hayes, Cannock, WS12 2EZ	No objection	
	CH/24/208	16 Pheasant Way, Cannock	S.73 for the variation of condition 3 of permission CH/23/0271 for tile colour used on roof to be Russell Grampian Tile in Anthracite	No objection	
	CH/24/229	63 Ansty Drive, Heath Hayes	Application for a lawful development certificate for the change of use from Class C3(a) to Class C2 to provide a care home for up to two children	No objection	
	CH/24/151	4 Langree Close	Prior approval to incorporate a connected triple garage to existing dwelling	No objection	
09/24/84.0	Remembrance The following items have been confirmed:- <ul style="list-style-type: none"> - tchange of date for Wimblebury to 9th November - Rev Ann from the church - Drummer The following items remain to be completed:_ <ul style="list-style-type: none"> - Apply for the road closure - Invite parish organisations - Meeting with the church to finalise arrangements 				
09/24/85.0	Christmas The following have been completed:- <ul style="list-style-type: none"> - Application to Eon to use lamp posts for lights 				

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	<ul style="list-style-type: none"> - Application to SCC to hand decorations above the highway - Lite Ltd have confirmed they will add electricity supply to two lamp posts in Norton Canes and carry out an electrical safety inspection for all lamp posts <p>The following remain to be completed:-</p> <ul style="list-style-type: none"> - Apply for a road closure - Notify Eon of expected electric consumption - Npower are chasing the council for monies relating to old invoices, which the previous clerk had said were not payable 	
09/24/86.0	Council Noticeboards Agreed that the Friends of Heath Hayes Library and Cllr Wilson be given keys for the Library and Wimblebury noticeboards respectively	
09/24/87.0	Student Volunteers Kingsmead School have asked if we could offer voluntary work opportunities to their students. It would be for one week in July 2025 Agreed that Cllr Bernard would speak to them about what is required and Cannel Mount maybe an option. They would be supervised by school staff Agreed the cost of a portable toilet is required prior to any agreement	
09/24/88.0	Local Plan/Neighbourhood Plan These were discussed at length Agreed to invoice Sue Bird, the Chief Planning Officer from CCDC to the November meeting to explain and discuss the Neighbourhood Plan process	
09/24/89.0	Website and Emails The council needs to consider moving to a .gov.uk website and emails and meeting the latest requirements for website availability The clerk will obtain quotations for this work	
09/24/90.0	Defibrillators A discussion on responsibility for the defibrillators took place. The clerk will speak to both Andy re: regular checks on the batteries and pads and Eddie Malpass about them and the bleed kits	
09/24/91.0	Coronation Bench This has been clarified	
09/24/92.0	Items for Future Meetings Publication Scheme Committee Membership	
09/24/93.0	Date of Next meeting Agreed that the next meeting be held on Wednesday 16 th October 2024 at 6.30pm	
09/24/94.0	Exclusion of the Public It was resolved the public to be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2	

The chair declared the meeting closed at 7.50pm

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