



Full Council Meeting
Held at Hayes Green Community Centre at 6.30pm
on Wednesday, 4th February 2026

A G E N D A

Minute Number	Item	Attachment
02/26/158	Apologies To consider and approve the apologies.	
02/26/159	Declaration of personal & prejudicial interest in any item on the agenda	
02/26/160	To receive requests for dispensation	
02/26/161	Public Participation Members of the public are invited to address the Council on any issue over which it has a power. <i>Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk at least 8 hours before the meeting. Members of the public may not take part in the Council meeting itself.</i> <i>A person who attends a meeting is permitted to report on the meeting while the meeting is open to the public. To 'report' means to film, photograph, or make an audio recording of the meeting proceedings; however, as a matter of courtesy, the Chair should be advised before any recording takes place.</i>	
02/26/162	To Approve the Minutes of the meeting held on the 10th December 2025	(1)
02/26/163	Chair's Announcements & County Council's update	
02/26/164	Friends of Heath Hayes Park Council to receive a report regarding the Best Kept Village competition.	
02/26/165	Clerks Report Council to consider and note the Clerk's Report.	(2)
02/26/166	Income & Payments	
02/26/166.1	Council to note the payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report.	(3)
02/26/166.2	Council to note the bank reconciliation up to 31 st December 2025	(4)
02/26/166.3	Council to note the bank reconciliation up to 28 th January 2026	(5)
02/26/166.4	Council to note the VAT reclaimed for October, November & December 2025, £1,310.88	(6)
02/26/166.5	Council to consider moving £50,000 into a high-interest savings account.	(7)
02/26/166.6	Council to note the Internal Auditors' Letter.	(8)

02/26/167	Planning Committee 02/26/167.1 Council to note the planning application received that the committee considered. 02/26/167.2 Council to note the planning appeal received, which the committee considered. 02/26/167.3 Council to note the planning decisions received from Cannock Chase District Council.	(9)
02/26/168	Open Spaces Council received the photographic list of work completed during the month.	(10)
02/26/169	Events Committee 02/26/169.1 Council to note the draft minutes of the events committee meeting held on the 7 th January 2026. 02/26/169.2 Councillors to agree to the Easter event on the 11 th April 2026 and the Summer Event 20 th June 2026. 02/26/169.3 Councillors to commit to volunteer at each event.	(11)
02/26/170	Devolution Working Group The working group met and discussed possible outcomes that could impact on Parish responsibilities.	(12)
02/26/171	Newsletter 02/26/171.1 Council to consider and approve the next working draft edition of the newsletter. 02/26/171.2 Council to consider and approve newsletter distribution costs.	(13) (14)
02/26/172	Cyber Insurance Council to approve and renew the Cyber Insurance cover.	(15)
02/26/173	Anti-Social Behaviour Council to discuss the Anti-Social behaviour within the Parish.	
02/26/174	Facebook 02/26/174.1 Council to review the current Facebook rules and amend if required. To monitor Facebook activity efficiently, posts should be approved by the Communications Officer, unless absent. 02/26/174.2 Council to note a Facebook message received.	(16) (17)
02/26/175	Sleep Out to Kit Out The Rotary Clubs of Cannock and Stafford, in partnership with South Staffordshire College, are holding a sponsored 'Sleep Out' event that aims to raise awareness of homelessness. Would Councillors consider participating?	(18) (19)
02/26/176	Items for Information or Future Agendas	
02/26/177	Date of Next Meeting - Full Council Meeting, Wednesday, 4th March 2026	