



Heath Hayes and Wimblebury Parish Council

Minutes of the Full Council meeting held at Hayes Green Community Centre at 6.30pm on Wednesday 5th February 2025

PRESENT

Councillors	Beach	Harborow	Harper	Hewitt
	Hill	Preece (part)	Whorton	Wilson (Chair)

In attendance: Mrs S Buxton – Parish Clerk
One member of the public

2/25/201.0 Apologies

Agreed to accept the apologies of Cllrs E Aston, J Aston, Davies and Theodorou

2/25/202.0 Declaration of personal & prejudicial interest in any item on the agenda
None

2/25/203.0 To receive any requests for dispensation
None

2/25/204.0 Chair to close the meeting for public session

- Enquiry about process to apply for a grant from the parish council;
- Care Facility on Glasdon Road
- Hayes Green Community Centre – are the accounts made public?

2/25/205.0 Chair re-opened the parish council meeting

2/25/206.0 To consider the minutes of the meeting held on 8th January 2025.

Proposed: Cllr Harborow; Seconded: Cllr Harper

Agreed that the Minutes of the meeting held on 8th January 2025 be signed as a true and correct record

2/25/206.1 To consider the minutes of the confidential meeting held on 8th January 2025

Agreed that this item be carried forward to the confidential part of the meeting

2/25/207.0 Matters arising not on the agenda

- **Student volunteers** – there was no update on this as Cllr Bernard had resigned
Agreed that Cllr J Aston be asked to follow this matter up

2/25/208.0 Committee Meetings

- **Events, Youth and Community – 23rd January 2025**
- **Open Spaces and Sustainability – 23rd January 2025**

Agreed that these be carried forward to the next meeting due to a delay in the circulation of the minutes

Signed: L Wilson

Date 12th March 2025

2/25/209.0 Council Announcements

2/25/209.1 Chair - there were no announcements following the resignation of Cllr Bernard

2/25/209.2 County Council – Cllr Hewitt reported that at the moment SCC were not rushing to start the devolution process and he suggested having it on an agenda item for the next meeting

Cllr Preece arrived

2/25/209.3 District Council – the presence of vans and fencing on the field adjacent to Wimblebury Road was noted, but no planning application has been submitted to CCDC

2/25/210.0 Clerk's Report

2/25/210.1 Lengthsman's work – the clerk reminded councillors that if they spot any areas requiring attention they need to forward details to the clerk

2/25/210.2 Dead end off Hayes Way – the condition of this piece of land was acknowledged. SCC had put fencing up previously but this had had no effect

Agreed that Cllr Preece will speak to the Parks and Open Spaces Officer at CCDC, Josh Prestland

2/25/210.3 Highways Issues – Hednesford Road – the clerk had received a reply from county councillor Thompson re: the markings outside the Post Office and the possibility of a barrier. This is just one of a number of highway issues in the parish

Agreed that the clerk contact Cllr Thompson and request that a meeting be arranged between herself, a Highways Officer and Cllrs Whorton and J Aston to discuss the current issues

2/25/210.4 Old poppy wreath frames from 2023 - these are currently in storage

Agreed that the frames be kept for adding tinsel to Christmas decorations

2/25/210.5 Bank mandate - the clerk reminded councillors that prompt approval of payments was very important and that the salaries had been paid late in January. With the resignation of Cllr Bernard, the council would need to consider additional signatories/approvers at their next meeting

2/25/210.6 Christmas lighting Wimblebury – UKSPF funding can no longer be used for Christmas projects in 2025 as the deadline for using the funds has been moved to much earlier. Lite Ltd have been out and put together prices for the project

Agreed to discuss this at a future meeting as it was not an urgent item of business

2/25/210.7 Development of land east of Wimblebury Road - Taylor had sent information about their plans and expressed a wish to meet the parish council

Agreed that the clerk will invite Taylor Wimpey to the March meeting

2/25/211.0 Police Report

No report available

2/25/212.0 Finance**2/25/212.1 Finance Report – Dec 2024**

Agreed to note the contents of the finance report to 31 December 2024

Bank Reconciliation**31/12/2024****Unity Trust Bank****Bank Balance per Statement****£159,797.56**

Reserves B/F

£167,240.28

Receipts

£165.48

£167,405.76

Less: Payments

£7,608.20

Signed: L Wilson

Date 12th March 2025

Cash Book bank balance**£159,797.56****2/25/212.2 Finance Report – Jan 2025****Agreed** to carry forward to the next meeting**2/25/212.3 Payments to be made***Proposed: Cllr Wilson; Seconded: Cllr Beach***Agreed** that the following payments be made:-

RNR Traffic Management Ltd Road closure staffing Remembrance	£1,504.80
Lite Ltd Call out to Library Christmas lights	£ 450.00

2/25/212.4 UKSPF

The clerk reported the deadline for spend is 28th February 2025 and items for Christmas 2025 are no longer allowed.

- **CID** – the clerk had meet a Highways Officer today to discuss the location for the CID

*Proposed: Cllr Wilson; Seconded: Cllr Beatty***Agreed** that the CID be sited on Hemlock Way, on the left hand side between lamp posts 35 and 36 as you approach the island

- **VE Day 80 Celebration** –

<i>Already ordered/received:-</i>	
Hedgetrimmer	£107.50
Dog bag dispensers	£499.94
Toilets – VE Day	£525.00
Grit bins	£521.90
Bus shelters	£12,435.00
Plants	£450.00
Generator	£769.99
Bunting, flags etc VE Day	£520.00
<i>Items are to be ordered:-</i>	
SID, incl Permit to dig	£3,467.00
Stage	£1,000.00
Inflatables - Best of Fun or ???	£2,172.00
Abba Gems (Rachelle)	£850.00
Definitely KB	£650.00
Kenyon Walker	£360.00

*Proposed: Cllr Wilson; Seconded: Cllr Harborow***Agreed** that the amount of money that can be spent on the VE Day celebration be increased from £5,800 to £12,000

- **Insurance question raised by Cllr Theodorou**

Agreed that the clerk inform Cllr Theodorou, that she is unable to find any questions he has asked regarding insurance in the minutes and ask him to submit the questions again, for her to address

- **Cyber Insurance Renewal**

*Proposed: Cllr Harborow; Seconded: Cllr Preece***Agreed** that the council renew it's Cyber Insurance from 14 February 2025

- **Precept Request**

*Proposed: Cllr Harborow; Seconded: Cllr Beach***Agreed** that the minute relating to the Precept from the December 2024 was incorrect. The precept requested from CCDC should be £120,772 not £127,177.**2/25/213.0 Website, domain, emails and IT**

The clerk had contacted one of our local suppliers regarding Website hosting, accessibility, the .gov.uk domain, emails and IT support, they could only assist with the website and were

unable to assist with the assessability requirements. The clerk had subsequently contacted our two other local suppliers to see what provision they could provide and Norton Canes PC to see what arrangements they had in place.

2/25/213.1 Domain - the clerk has now arranged with Centro for the purchase of the .gov.uk domain, which will make the council domain heathhayeswimbleburyparish.gov.uk.

2/25/213.2 Website - Centro will also be taking over our website hosting. The clerk is working with four different suppliers to bring proposals and costs to a future meeting

2/25/213.3 Emails – Centro will be taking over our second email domain from one of our other suppliers. Once this has been completed, the council can introduce new emails for the council. Centro will arrange for all the old emails to speak to the new emails and ensure all councillors are able to access their emails.

2/25/213.3 IT Provision – no action has been taken on this yet.

2/25/214.0 Facebook

The council reviewed the facebook policy and are happy it meets the requirements of the council

Proposed; Cllr Harborow; Seconded: Cllr Preece

Agreed that the council facebook, needs to be a page not a group and that there should be no comments allowed. The group needs to be wound down and a council facebook page created that would be for the Clerk's use only

2/25/215.0 Planning – there is just permission to note

CH/21/0405	McArthur Glen Designer Outlet, Easter Way	Section 73 to vary condition 10 approved plans) to substitute approved drawings subject to conditions	GRANTED 25.1.25
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2/25/216.0 Items for future meeting

- **Communications Officer**
- **Newsletter**
- **Fingerpost – Five Ways Island**

Cllr Harborow left the meeting

2/25/217.0 Date of next meeting

Agreed that the next full council meeting be held on Wednesday 12th March, 2025 at 6.30pm

Agreed that there will be a meeting of the Events, Youth and Community Committee on Monday 17th February 2025 at 6.30pm

There being no other business, the chair declared the meeting closed at 8.00pm